



November 25, 2024

**Addendum #2
BL144-24
Purchase of Medical Supplies on an Annual Contract**

Clarifications:

C1: On BL144-24's Bid Schedule, the column "Cost of Smallest Unit Available for Purchase" **SHOULD NOT** exceed more than two (2) decimal places. This will help prevent issues with ordering, invoicing, etc. All pricing **MUST** include shipping/delivery charges. The column "Cost of Lowest Unit of Measure (I.E. Cost Per Each)" **MAY** exceed two (2) decimal places if needed. To compare bid prices, the lowest unit of measure formula is rounded to the fourth decimal place if it exceeds four (4) decimal places.

For example, if a box of 100 units is the "Smallest Unit Available for Purchase", and costs \$9.75, the "Cost of Smallest Unit Available for Purchase" is \$9.75. The "Cost of Lowest Unit of Measure (I.E. Cost Per Each)" would then be \$0.0975/unit.

NOTE: THE "COST OF LOWEST UNIT OF MEASURE (I.E. COST PER EACH)" IS FOR EVALUATION PURPOSES AND USED TO DETERMINE THE AWARDED SUPPLIER.

DISREGARD Q11 and A11 on BL144-24 Addendum #1.

Thank you,

A handwritten signature in black ink, appearing to read "Casey Beauston".

Casey Beauston
Purchasing Associate II

This addendum should be signed in the space provided below and returned with your proposal. Failure to do so may result in your proposal being deemed non-responsive.

Company Name _____

Authorized Representative _____