

October 21, 2024

ADDENDUM #1

RP054-24, Provision of a Comprehensive Senior Assessment and Five-Year Plan

QUESTIONS & ANSWERS:

Q1. Has Gwinnett County previously implemented a needs assessment/strategic plan for the senior population? If so, when was it conducted?

A1. The County implemented a Human Services needs assessment in 2022-2023 on the broader population of Gwinnett County but has not conducted a study specifically for the senior population.

Q2. Are there specific data sets to be analyzed as part of this planning process? If so, what are they?

A2. The Senior Assessment will require analysis of various data sets, including but not limited to:

- Demographic data on Gwinnett’s senior population (age, race/ethnicity, socioeconomic status, etc.).
- Existing utilization data for senior services (e.g., healthcare, housing, transportation, and social programs).
- Benefit participation rates (e.g., Social Security, SNAP, Medicare).
- Inventory of senior facilities (types and jurisdiction: County, City, Non-Profit, and For-Profit), including brick-and-mortar locations.
- Local data from relevant plans (Gwinnett 2045 Unified Development Plan, Health and Human Services 5-Year Strategic Plan, etc.).
- Data from community stakeholders, non-profits, and senior centers on service capacity and demand.

Q3. Is there a target budget range that can be shared?

A3. Gwinnett County has approved funding for this project. However, the County expects firms to provide competitive pricing for their response to this RFP.

Q4. Is there an estimated timeframe for the work?

A4. The estimated timeframe for the Senior Assessment project is not to exceed 12 months from the project start date to the completion and acceptance of the final plan by county leadership. The County expects key milestones, including data collection, public engagement, analysis, and the development of recommendations, to be completed within this period.

Q5. Will you accept digital scans of signatures or electronic DocuSign signatures for this opportunity?

A5. Yes, the County will accept digital signatures or DocuSign signatures for the required documents in the RFP. DocuSign is the preferred format for digital signatures. The Code of Ethics Affidavit and Contractor Affidavit and Agreement will still require notarization.

Q6. Is there a page limit for proposal submittals?

A6. No.

Q7. What is an AM Best Rating?

A7. An A.M. Best rating is an independent assessment of an insurance company's financial strength and creditworthiness.

This addendum should be signed in the space provided below and returned with your proposal. Failure to do so may result in your proposal being deemed non-responsive.

Company Name _____

Authorized Representative _____

Thank you,

Jake Scarpone

Jake Scarpone
Purchasing Associate II

Attachments:

1. Pre-Proposal Conference Sign In Sheet

PRE-PROPOSAL CONFERENCE

RP054-24

<u>Representative Name</u>	<u>Company Name</u>	<u>Phone #</u>	<u>E-Mail Address</u>
(DEPARTMENT REPRESENTATIVES SIGN-IN AT BOTTOM)			
1. <u>Carl Mueller</u>	<u>Health Management Associates</u>	<u>614-549-6101</u>	<u>cmueller@healthmanagement.com</u>
2. <u>Carmen Daniels Jones</u>	<u>Health Management Associates</u>	<u>404-500-5089</u>	<u>cdanielsjones@healthmanagement.com</u>
3. <u>Laura Miles</u>	<u>TriMetrix, Inc.</u>	<u>301-651-1394</u>	<u>lmiles@trimetrix-inc.com</u>
4. <u>Ian Schiller</u>	<u>Consilience Group</u>	<u>901-878-3378 ext. 106</u>	<u>ian@consiliencegroup.com</u>
5. <u>Edie Smith</u>	<u>ProMatura</u>	<u>662-234-0158 ext. 0415</u>	<u>edie@promatura.com</u>
6. <u>Chelsea Leonard</u>	<u>Elite Research, LLC</u>	<u>972-538-1374</u>	<u>bids@eliteresearch.com</u>
7. <u>Shayla Shaw</u>	<u>Boost Strategy Group, LLC</u>		<u>Shayla@booststrategygroup.com</u>
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____

<u>Department Representative Name</u>	<u>Department</u>	<u>Department Representative Name</u>	<u>Department</u>
<u>Michael Milstein</u>	<u>DoFS</u>	<u>LaTarsha Williams</u>	<u>DoCS</u>
<u>Lindsey Jorstad</u>	<u>DoCS</u>	<u>Aisha DeBerry</u>	<u>County Admin.</u>
<u>Regina Miller</u>	<u>DoCS</u>	<u>Kristan Oblein</u>	<u>DoCS</u>