

**MINUTES OF REGULAR MEETING
DEVELOPMENT AUTHORITY OF GWINNETT COUNTY**

July 15th, 2024

A regular meeting of the Development Authority of Gwinnett County was held at 6500 Sugarloaf Parkway, 2nd Floor, Paul Duke Conference Room, Duluth, Georgia on Monday, July 15th, 2024. The meeting was held and conducted in accordance with applicable statutes.

MEMBERS PRESENT

**Jeffrey R. Mahaffey, Chairman
John Martin, Secretary
Bobby Richburg, Vice-Chairman
Mark Merritt, Assistant Secretary
Penny Poole
Carla Carraway
Peter Andrews**

OTHERS PRESENT

**Richard B. Chandler, Jr., Esq.
Chandler, Britt & Jay, LLC**

**Gregory D. Jay, Esq.
Chandler, Britt & Jay, LLC**

**Jenny Carter
Gwinnett Deputy County Attorney**

**Ted Gillespie, Esq.
Kutak Rock**

MEMBERS ABSENT

None

I. CALL TO ORDER

Chairman Mahaffey confirmed the presence of a quorum and called the meeting to order.

II. APPROVAL OF MINUTES

Minutes of the April 15th, 2024, regular meeting of the Authority was presented for approval.

Action: Mr. Martin moved that Minutes of the April 15th, 2024, regular meeting of the Authority be approved as written.

The motion was seconded by Ms. Caraway and adopted with members present voting “Aye” 5 – 0 and Mr. Andrews abstaining.

II. OLD BUSINESS

None.

III. NEW BUSINESS

- A. **Northside Medical Office Building Property:** Chairman Mahaffey recognized Ted Gillespie of Kutak Rock and Jenny Carter of the Gwinnett County Law Department concerning the proposed Resolution regarding the Ground Lease and related documents in furtherance of the development, and operation of the Northside Medical Office Building Property located in the Gas South District.

Mr. Gillespie and Ms. Carter addressed the project and answered questions of the members including Paragraph 5 of the Resolution.

Action: Ms. Poole moved to table the Resolution.

The motion was seconded by Mr. Mahaffey for discussion purposes.

A discussion ensued concerning the language of Paragraph 5 of the Resolution and a revision was agreed to by the parties.

Ms. Poole amended her motion to approve the Resolution and execution of accompanying documents with the revised language and subject to approval of the Authority's counsel.

The amended motion was seconded by Mr. Mahaffey and adopted with all members voting "Aye" 7 – 0.

- B. Ms. Carraway moved to reappoint the existing slate of officers as follows:
- a. Mahaffey – Chairman
 - b. Richburg – Vice Chairman
 - c. John Martin – Secretary
 - d. Mark Merritt – Assistant Secretary

Action: The motion was seconded by Mr. Andrews and adopted with all members voting "Aye" 7-0.

- C. Mr. Mahaffey moved to appoint Gregory Jay as the Authority's legal counsel.

Action: The motion was seconded by Mr. Martin and adopted with all members voting "Aye" 7-0.

- D. Mr. Mahaffey acknowledged Richard Chandler for his service to the Authority as a member and legal counsel.

IV. ADJOURNMENT

There being no further business to come before the meeting the same was adjourned at 5:30 p.m.

Respectfully submitted.

John Martin, Secretary