

Gwinnett County Development Advisory Committee**Wednesday, February 21, 2024 at 12:00 pm**Gwinnett Justice & Administration Center
75 Langley Drive, Lawrenceville GA 30046, Conference A

Present: Allen Mendenhall, Amy Bray, Corbitt Woods, Derrick "DA" Williams, Jeffery Cleveland, John McHenry, Joseph Santoro, Louis Tseng, Marvin Aikerson, Michael Johnson, Nicola McIntyre (virtual)

Guest: Jimmy Phan

Absent: Alyssa Davis, Denise Rumbaugh, Imran Niazi, Mike Lant, Williams Edwards

Staff Members: Cyndi Sloan, Marcus Canada, Todd Herget (virtual), Rinda Grooms, Sharon Cook, Patricia Huguenard, Yang Chen, Matthew Elder, Jocelyn Leitch, Daniel Robinson, Marlo Dial, Madeline McGee, Sandra Hawkins

I. Call to Order

The meeting was called to order by Corbitt Woods at 12:11 p.m.

II. Determination of a Quorum

A quorum was present

III. Announcements

Corbitt Woods, Chairman, welcomed everyone.

Joseph Santoro - You Say It – March 7th

DA Williams – Appreciation for the Board of Commissioners

IV. Adoption of the Agenda

{Action: Approved Motion: Marvin Aikerson; Second: Amy Bray Vote: 10-0}

Members present: Approved (10-0).

V. Approval of the Minutes

November 15, 2023

{Action: Approved Motion: Jeffery Cleveland; Second: John McHenry Vote: 10-0}

Members present: Approved (10-0).

VI. Old Business**a) Tree Ordinance Rewrite Request for Proposal (RFP)**

Patricia Huguenard, Development Project Manager provided an update stating that the RFP is currently being advertised. The purpose for the RFP is to obtain consultant(s) and sub-consultant(s) proposals to conduct a tree canopy assessment, public meetings, and research to assist in the rewrite of the tree ordinance sections of the Unified Development Ordinance.

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D.A. Williams: Advised the DAC he acts as a liaison and is available to bring comments and ideas to the Tree Advisory Committee.

Cyndi Sloan: Introduced Yang Chen as the new Planning Division Director. Cyndi provided a brief history of the DAC's composition. The DAC was re-established in 2016 to diversify the representation and broaden the scope of what Development Advisory Committee and what the Commissioners would like them to look at.

VII. New Business

- a) Housing Needs in Gwinnett County
Matt Elder, Housing and Community Development Division Director, shared a presentation on Gwinnett Housing Needs.
- b) Unified Development Ordinance (UDO) – Work Group Update
The UDO work group is about 80% complete on proofing the current UDO. A resolution for updates this year will be prepared by May 2024 for consideration by the Planning Commission and Board of Commissioners.
- c) Committee comments:
Corbitt Woods stated the County has updated processes and the application and permitting deadlines are located in Chapter 100, Section 100-50.4, 5, and 6 of the UDO.

VIII. Other Business

- a) D.A. Williams asked that the definition of family be reviewed.

Cyndi Sloan – Marcus Canada is leading up that working group and he will make a note of it.
- b) Dan Robinson responded to a question from the Committee that asked how rooming houses are listed in the Land Use Table. Dan advised that boarding houses must have a special uses permit. In all reality, if there are four people living in the house together unrelated, that is not an issue.

DA Williams – stated Zoning Districts RM-13 and RM-24, have features where rooming and boarding are allowed and asked if it were the same for the new zoning districts (mid-level multifamily and low-rise residential multifamily) ?

Dan Robinson – The RM-13 is now essentially the LRR, essentially the same zoning district under a new name, so that would still be a special use.

- c) Marlo Dial – mentioned moving the meetings at One Justice Square and the committee agreed.

IX. Adjournment (1:18 pm)

{Action: Approved Motion: Jeffery Cleveland Second: Marvin Aikerson Vote: 10-0}

Members present: Approved (10-0).