

**Gwinnett County Board of Assessors****Wednesday, June 5, 2024 – 9:00am**

Gwinnett Justice and Administration Center - First Floor

75 Langley Drive, Lawrenceville, Georgia 30046

Present: Sharyl White, Mark Cooper, Norman Ellis, Johnny Blan

Others Present: Stewart Oliver, Ginger Roderick, Nathan Wood

1. Call to Order/Welcome – Chairwoman White gave the Call to Order
2. Approval of Agenda  
{Action: Approved; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
3. Approval of Minutes: May 15, 2024 – Vice-Chairman Cooper made a motion to amend item iii under Administrative and Policy Updates as Mr. Ellis requested an update on the Assessors' pay study.  
{Action: Approved as Amended; Motion: Ellis; Second: Cooper; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan- Yes}
4. Old Business
  - a. Legal Opinion: Mr. Wood shared an update on the Assessor pay study that was done for the Board of Assessors.
  - b. Value Update: Mr. Oliver informed the Board regarding the current state of 2022 digest year appeals. Currently, 2 of 14,834 appeals remain in dispute. Regarding the 2023 digest year appeals, 21,441 of the 21,530 total appeals are now closed. This leaves 0.15% of the 2023 digest value under appeal (not including public utility values). As for 2024 appeals, 47 out of 17,819 appeals are now closed. Chief Appraiser, Oliver, provided information that the rate of filing 2024 appeals had increased toward what is more typical. There was a brief discussion about additional attention being drawn to the issuance of notices and upcoming end of an appeal period by county social media posts and announcements at other public hearings. This alleviates some of the concerns raised regarding USPS delivery delays. All members agreed the County had surpassed the reasonable expectations for public notification of annual notices of assessment being issued.
5. New Business
  - a. Review of Motor Vehicle, TAVT Changes, Exhibit A
    - i. Approval of Exhibit A. {Action: Approved; Motion: Blan; Second: Cooper; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - b. Review of Personal Property, Freeport Denials, Exhibit B
    - i. Approval of Exhibit B. {Action: Approved; Motion: Ellis; Second: Cooper; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}

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- c. Review of Real and Personal Property Annual Notices of Assessment, Exhibit C
    - i. Approval of Exhibit C. {Action: Approved; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - d. Review of CUVA Exemptions, Exhibit D/D1
    - i. Approval of Exhibit D/D1. {Action: Approved Staff Recommendation; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - e. Review of Parcels Forwarded to the Board of Equalization, Exhibit E
    - i. Approval of Exhibit E. {Action: Approved; Motion: Ellis; Second: Blan; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - f. Review of Amended Notices, Exhibit F/F1
    - i. Approval of Exhibit F/F1. {Action: Approved; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - g. Review of Real Property Value Changes, Exhibit G/G1
    - i. Approval of Exhibit G/G1 {Action: Approved; Motion: Ellis; Second: Cooper; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - h. Review of Tax Digest Adjustments, Exhibit H
    - i. Approval of Exhibit H. {Action: Approved; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
  - i. Review of Tax Appeal Log, Exhibit I
    - i. There is no approval needed for Exhibit I.
  - j. Review of Arbitration Appeal Recommendation, R6102 504, Exhibit J
    - i. Approval of Exhibit J. {Action: Approved Recommendation to Dismiss; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}
6. Other Business
- a. Administrative and Policy Updates
    - i. Mr. Oliver informed the Board that two appraiser positions were vacant. Residential – Selection was made and start date is to be determined. Personal Property – One position to be advertised. Program Analyst – A selection has been made for the position and the start date is to be determined.
    - ii. Regarding projects, the Property Deed Transfer Solution (T-0740) and Taxpayer Interactive Website Portal (T-0745) for Tax Assessor were funded in the County's 2024 capital budget. Project planning will now begin. The project to migrate the current CAMA environment to a Cloud system is funded and the agreements and scope of work are being drafted, The RFP for the CAMA Replacement project (T-0666) is being drafted to be ready as soon as the project is funded.
7. Adjournment
- {Action: Approved; Motion: Cooper; Second: Ellis; Vote: 4-0: White-Yes; Cooper-Yes; Ellis-Yes; Blan-Yes}