



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Unofficial**  
**Business Session Minutes**  
**Tuesday, March 4, 2025 - 2:00 PM**

**Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp**

**I. Call To Order**

**II. Opening Remarks by Chairwoman**

**III. Approval of Agenda**

{Action: Approved Motion: Ku Second: Holtkamp Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**IV. Approval of Minutes:**

- **Public Hearing:** February 25, 2024  
{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**V. Announcements:**

- **Proclamation:** Recognizing Keegan Tranum



Proclamation

# RECOGNIZING KEEGAN TRANUM

March 4, 2025

WHEREAS, On Tuesday, January 21, 2025, metro Atlanta experienced a severe winter storm resulting in hazardous icy conditions that stranded numerous Gwinnett County motorists; and

WHEREAS, In less than 24 hours, Gwinnett Police responded to more than 1,800 calls for assistance, stretching public safety resources thin; and

WHEREAS, During this time of peril, Keegan Tranum, a resident of District 3, demonstrated extraordinary acts of courage and selflessness; and

WHEREAS, Witnessing neighbors in need, Keegan took immediate and decisive action, using an all-terrain vehicle to navigate the treacherous roads and provide assistance to those who were stranded with immobilized vehicles; and

WHEREAS, In below-freezing temperatures, Keegan dedicated more than an hour to assisting these residents, providing transportation, aiding in the application of snow chains, and guiding them in safely maneuvering their vehicles; and

WHEREAS, His selfless actions exemplify the spirit of community and compassion, inspiring others to act with courage and generosity in times of need.

NOW, THEREFORE, I, Jasper Watkins III, do hereby express sincere gratitude and admiration to Keegan Tranum for his heroic actions during the severe winter storm of January 21, 2025. I commend him for his exceptional service and dedication to helping his community.



District 3  
Board of Commissioners  
Gwinnett County, Georgia

Signed this 4<sup>th</sup> day of March, 2025

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**VI. Consent Agenda**

**A. New Business**

**1. Commissioners**

**2025-0254 Approval** to appoint Incumbent Jim Nash to the Zoning Board of Appeals. Term expires February 28, 2026. Chairwoman's Appointment {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0275 Approval** to appoint Henry Rawls to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. Incumbent William B. Martin. District 3/Watkins {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0276 Approval** to appoint Hieu Tran to fill the unexpired term of Brianna Paredes on the Gwinnett County Human Services Advisory Board as the Youth Community Member-At-Large Representative. Term expires December 31, 2025. Board of Commissioners Appointment {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0277 Approval** to appoint Bret Muetzelfeld to fill the unexpired term of Mark Merritt on the Development Authority of Gwinnett County. Term expires June 13, 2026. District 4/Holtkamp {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2. Multiple Departments**

**2025-0155 Approval** to renew OS017-24, purchase of office supplies on an annual contract (June 1, 2025 through May 31, 2026), with Staples Contract and Commercial, LLC, using a competitively procured State of Michigan contract, base amount \$900,000.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**3. Financial Services/Russell Royal**

**2025-0226 Approval/authorization** of the January 31, 2025 Monthly Financial Status Report and ratification of all budget amendments. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **4. Human Resources/Adrienne McAllister**

**2025-0173 Ratification** of an increase to RP038-21, to provide medical examinations, drug screenings and other miscellaneous job-related medical screenings for employees and applicants on an annual contract (February 1, 2024 through January 31, 2025), with Occupational Health Centers of Georgia, P.C. dba Concentra Medical Centers, in the amount of \$28,872.00. (Recommendation: Ratification) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

#### **5. Information Technology Services/Dorothy Parks**

**2025-0174 Approval** to renew BL141-22, on-demand installation services for voice and data wiring on an annual contract (February 20, 2025 through February 19, 2026), with Ideal Communications, Inc., as the primary service provider; AOC Connect, LLC, formerly known as Core Technologies, Inc., as the secondary service provider; and Com-Tech Communications of Georgia, Inc., as the tertiary service provider, base bid \$357,008.91. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0211 Approval** to renew RP019-21, provision and implementation of a digital automation solution on an annual contract (August 1, 2025 through July 31, 2026), with Carahsoft Technology Corporation, base amount \$158,661.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0231 Approval** to renew OS128, countywide wireless voice and data services on an annual contract (April 1, 2025 through March 31, 2026), with AT&T Mobility, Verizon Wireless, and T-Mobile USA, using a competitively procured State of Georgia contract, base amount \$3,177,994.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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**VI. Consent Agenda**

**A. New Business**

**6. Support Services/Ron Adderley**

**2025-0247 Approval** to renew OS001-24, purchase of furniture for the Gwinnett Justice and Administration Center and various other County facilities on an annual contract (March 5, 2025 through March 4, 2026), per the attached recommendation letter, using competitively procured State of Georgia contracts, base amount \$9,697,000.00. This contract is funded 11% by the 2023 SPLOST Program. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**7. Transportation/Lewis Cooksey**

**2025-0228 Award BL152-24**, Sever Road at Tab Roberts Road intersection improvement project, to Backbone Infrastructure, LLC, amount not to exceed \$1,653,060.00. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2023 SPLOST Program. (Recommendation: Award) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0208 Approval** to renew BL014-23, right-of-way mowing of County roads on an annual contract (March 21, 2025 through March 20, 2026), with Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$955,000.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0209 Approval** to renew BL015-23, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 21, 2025 through March 20, 2026), with ACS Landscape Management, Inc. and Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$1,135,000.00, and ratification of \$247,000.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## **VI. Consent Agenda**

### **A. New Business**

#### **7. Transportation/Lewis Cooksey**

**2025-0241 Approval** to increase RP001-22, transportation consultant demand professional services on an annual contract for the current contract period (July 1, 2024 through June 30, 2025), per the attached recommendation letter, from \$10,100,000.00 to \$21,704,704.00, approval to renew (July 1, 2025 through June 30, 2026), base amount \$16,000,000.00, and ratification of \$1,904,704.08. This contract is funded 95% by various SPLOST Programs, 1% by the General Capital Fund, and 4% by the Georgia Department of Transportation (GDOT). (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

#### **8. Water Resources/Rebecca Shelton**

**2025-0178 Award BL153-24**, purchase of liquid oxygen and liquid nitrogen on an annual contract (March 5, 2025 through March 4, 2026), to Airgas, Inc., base bid \$490,000.00. (Recommendation: Award) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0177 Approval** to renew BL026-23, purchase of copper tubing on an annual contract (June 22, 2025 through June 21, 2026), with Delta Municipal Supply Company, base bid \$750,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on February 10, 2025, Vote 5-0.) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

**2025-0224 Approval** to increase SS019-21, provision of products and services for maintenance and repair of emergency power generators on an annual contract (November 16, 2024 through November 15, 2025), with Cummins, Inc., increase base amount from \$150,000.00 to \$450,000.00. (Recommendation: Approval) {Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## **VII. Comments from Audience**

## **VIII. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}