



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Unofficial
Work Session Minutes
Tuesday, March 4, 2025 - 10:00 AM

Present: Nicole L. Hendrickson, Ben Ku, Kirkland Carden, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2025-0254 Approval to appoint Incumbent Jim Nash to the Zoning Board of Appeals. Term expires February 28, 2026. Chairwoman's Appointment
Consent – Hendrickson

2025-0275 Approval to appoint Henry Rawls to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. Incumbent William B. Martin. District 3/Watkins
Consent – Watkins

2025-0276 Approval to appoint Hieu Tran to fill the unexpired term of Brianna Paredes on the Gwinnett County Human Services Advisory Board as the Youth Community Member-At-Large Representative. Term expires December 31, 2025. Board of Commissioners Appointment
Consent – Watkins

2025-0277 Approval to appoint Bret Muetzelfeld to fill the unexpired term of Mark Merritt on the Development Authority of Gwinnett County. Term expires June 13, 2026. District 4/Holtkamp
Consent – Holtkamp

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III. New Business

2. Multiple Departments

2025-0155 Approval to renew OS017-24, purchase of office supplies on an annual contract (June 1, 2025 through May 31, 2026), with Staples Contract and Commercial, LLC, using a competitively procured State of Michigan contract, base amount \$900,000.00. (Recommendation: Approval)

Consent – Watkins

3. Financial Services/Russell Royal

2025-0226 Approval/authorization of the January 31, 2025 Monthly Financial Status Report and ratification of all budget amendments. (Recommendation: Approval)

Consent – Ku

4. Human Resources/Adrienne McAllister

2025-0173 Ratification of an increase to RP038-21, to provide medical examinations, drug screenings and other miscellaneous job-related medical screenings for employees and applicants on an annual contract (February 1, 2024 through January 31, 2025), with Occupational Health Centers of Georgia, P.C. dba Concentra Medical Centers, in the amount of \$28,872.00. (Recommendation: Ratification)

Consent – Watkins

5. Information Technology Services/Dorothy Parks

2025-0174 Approval to renew BL141-22, on-demand installation services for voice and data wiring on an annual contract (February 20, 2025 through February 19, 2026), with Ideal Communications, Inc., as the primary service provider; AOC Connect, LLC, formerly known as Core Technologies, Inc., as the secondary service provider; and Com-Tech Communications of Georgia, Inc., as the tertiary service provider, base bid \$357,008.91. (Recommendation: Approval)

Consent – Ku

2025-0211 Approval to renew RP019-21, provision and implementation of a digital automation solution on an annual contract (August 1, 2025 through July 31, 2026), with Carahsoft Technology Corporation, base amount \$158,661.00. (Recommendation: Approval)

Consent – Ku

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III. New Business

5. Information Technology Services/Dorothy Parks

2025-0231 Approval to renew OS128, countywide wireless voice and data services on an annual contract (April 1, 2025 through March 31, 2026), with AT&T Mobility, Verizon Wireless, and T-Mobile USA, using a competitively procured State of Georgia contract, base amount \$3,177,994.00. (Recommendation: Approval)

Consent – Ku

6. Support Services/Ron Adderley

2025-0247 Approval to renew OS001-24, purchase of furniture for the Gwinnett Justice and Administration Center and various other County facilities on an annual contract (March 5, 2025 through March 4, 2026), per the attached recommendation letter, using competitively procured State of Georgia contracts, base amount \$9,697,000.00. This contract is funded 11% by the 2023 SPLOST Program. (Recommendation: Approval)

Consent – Holtkamp

7. Transportation/Lewis Cooksey

2025-0228 Award BL152-24, Sever Road at Tab Roberts Road intersection improvement project, to Backbone Infrastructure, LLC, amount not to exceed \$1,653,060.00. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2023 SPLOST Program. (Recommendation: Award)

Consent – Holtkamp

2025-0208 Approval to renew BL014-23, right-of-way mowing of County roads on an annual contract (March 21, 2025 through March 20, 2026), with Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$955,000.00. (Recommendation: Approval)

Consent – Carden

2025-0209 Approval to renew BL015-23, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 21, 2025 through March 20, 2026), with ACS Landscape Management, Inc. and Georgia Green Grounds Care, LLC dba Georgia Green Landscaping, base bid \$1,135,000.00, and ratification of \$247,000.00. (Recommendation: Approval)

Consent – Carden

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III. New Business

7. Transportation/Lewis Cooksey

2025-0241 Approval to increase RP001-22, transportation consultant demand professional services on an annual contract for the current contract period (July 1, 2024 through June 30, 2025), per the attached recommendation letter, from \$10,100,000.00 to \$21,704,704.00, approval to renew (July 1, 2025 through June 30, 2026), base amount \$16,000,000.00, and ratification of \$1,904,704.08. This contract is funded 95% by various SPLOST Programs, 1% by the General Capital Fund, and 4% by the Georgia Department of Transportation (GDOT).
(Recommendation: Approval)

Consent – Carden

8. Water Resources/Rebecca Shelton

2025-0178 Award BL153-24, purchase of liquid oxygen and liquid nitrogen on an annual contract (March 5, 2025 through March 4, 2026), to Airgas, Inc., base bid \$490,000.00. (Recommendation: Award)

Consent – Holtkamp

2025-0177 Approval to renew BL026-23, purchase of copper tubing on an annual contract (June 22, 2025 through June 21, 2026), with Delta Municipal Supply Company, base bid \$750,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on February 10, 2025, Vote 5-0.)

Consent – Ku

2025-0224 Approval to increase SS019-21, provision of products and services for maintenance and repair of emergency power generators on an annual contract (November 16, 2024 through November 15, 2025), with Cummins, Inc., increase base amount from \$150,000.00 to \$450,000.00. (Recommendation: Approval)

Consent – Carden

IV. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}