



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Official
Work Session Minutes
Tuesday, February 18, 2025 - 10:00 AM

Present: Nicole L. Hendrickson, Ben Ku, Kirkland Carden, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes;
Ku-Yes; Watkins-Yes; Holtkamp-Yes}

III. New Business

1. Commissioners

2025-0212 Approval to appoint Incumbent Randy Redner to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2026.
District 1/Carden
Consent – Carden

2025-0213 Approval to accept the resignation of Brianna Paredes from the Gwinnett County Human Services Advisory Board as the Youth Community Member-At-Large Representative. Term expires December 31, 2025. Board of Commissioners Appointment
Consent – Ku

2025-0214 Approval to appoint Incumbent Nick Nicolosi to the Gwinnett County Planning Commission. Term expires December 31, 2025.
District 1/Carden
Consent – Carden

2025-0215 Approval to appoint Incumbent David Post to the Gwinnett County Police Citizens Advisory Board. Term expires January 31, 2027.
District 4/Holtkamp
Consent – Holtkamp

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III. New Business

1. Commissioners

2025-0216 Approval to appoint Incumbent Brian Carlson to the Gwinnett County Public Library Board of Trustees. Term expires December 31, 2028. District 1/Carden
Consent – Carden

2025-0217 Approval to appoint Incumbent Pam Cox to the Gwinnett County Recreation Authority. Term expires December 31, 2028. District 1/Carden
Consent – Carden

2025-0218 Approval to appoint Incumbent Curt Thompson to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. District 1/Carden
Consent – Carden

2025-0219 Approval to appoint Kathryn Baskin to the Gwinnett Historical Restoration & Preservation Board to fill the unexpired term of Matt Butti. Term expires December 31, 2026. District 4/Holtkamp
Consent – Holtkamp

2025-0220 Approval to appoint Incumbent Larry Cobb to the Merit Board. Term expires December 31, 2028. District 1/Carden
Consent – Carden

2025-0221 Approval to appoint Incumbent Bess Walthour to the Zoning Board of Appeals. Term expires February 28, 2026. District 1/Carden
Consent – Carden

2025-0223 Approval to appoint Incumbent Denise Rumbaugh to the Zoning Board of Appeals. Term expires February 28, 2026. District 4/Holtkamp
Consent – Holtkamp

2025-0233 Approval to appoint Farooq Mughal to the Gwinnett County Airport Authority. Term expires December 31, 2028. Incumbent Om Duggal. District 1/Carden
Consent – Carden

2025-0234 Approval to appoint Dr. Neva Thompson to the Gwinnett County Police Citizens Advisory Board. Term expires January 31, 2027. Incumbent Catherine Hardrick. District 1/Carden
Consent – Carden

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III. New Business

1. Commissioners

2025-0235 Approval to appoint Tanjina Islam to the Gwinnett County Recreation Authority. Term expires December 31, 2028. Incumbent Brad Alexander. District 1/Carden

Consent – Carden

2025-0236 Approval to appoint Akbar Ali to the Gwinnett County Transit Advisory Board. Term expires December 31, 2028. Incumbent John Karnowski. District 1/Carden

Consent – Carden

2025-0237 Approval to appoint Shelly Abraham to the Gwinnett Historical Restoration & Preservation Board. Term expires December 31, 2028. Incumbent Ann Bender. District 1/Carden

Consent – Carden

2025-0239 Approval to appoint Tony Lowe to the Gwinnett Historical Restoration & Preservation Board. Term expires December 31, 2028. Incumbent Demetrios Lambros. Chairwoman's Appointment

Consent – Hendrickson

2. Multiple Departments

2025-0150 Approval to renew BL116-22, purchase and installation of custom signs on an annual contract (March 7, 2025 through March 6, 2026), with Southeastern Sign, Inc., base bid \$205,000.00. (Recommendation: Approval)

Consent – Carden

2025-0154 Approval to renew BL030-23, purchase of OEM toner and inkjet cartridges on an annual contract (April 22, 2025 through April 21, 2026), with CVR Computer Supplies; Minton Jones Company; Quill, LLC; Systel Business Equipment; and The Tree House, Inc., base bid \$200,000.00. (Recommendation: Approval)

Consent – Carden

2025-0175 Approval to renew BL074-23, purchase of janitorial supplies on an annual contract (February 21, 2025 through February 20, 2026), per the attached recommendation letters, base bid \$388,000.00. (Recommendation: Approval)

Consent – Carden

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III. New Business

3. Financial Services/Russell Royal

2025-0099 Approval/authorization of the December 31, 2024 Monthly Financial Status Report and ratification of all budget amendments. Approval/authorization of a resolution amending the FY2024 budget to reflect adjustments based on anticipated revenues and appropriations.

Consent – Ku

4. Information Technology Services/Dorothy Parks

2025-0149 Approval to renew OS015-22, purchase of Adobe software renewal subscriptions on an annual contract (May 5, 2025 through May 4, 2026), with CDW Government, LLC, using a competitively procured State of Georgia contract, base amount \$232,951.32. (Recommendation: Approval)

Consent – Ku

2025-0182 Approval to increase SS010-17, purchase of portable radios and accessories for the Gwinnett County 800 MHz radio system on an annual contract (August 15, 2024 through August 14, 2025), with Motorola Solutions, Inc., increase base amount from \$667,731.32 to \$909,538.87. (Recommendation: Approval)

Consent – Ku

5. Law Department/Michael P. Ludwiczak

2025-0181 Approval/authorization of a Resolution to Opt Out of the Statewide Adjusted Base Year Ad Valorem Homestead Exemption pursuant to Official Code of Georgia Annotated Section 48-5-44.2(i). Subject to approval as to form by the Law Department.

Discussion – Ku

6. Parks and Recreation/Chris Minor

2025-0197 Award BL138-24, Gwinnett Aquatic Centers Pool Pak replacements, to John F. Pennebaker Company, Inc., amount not to exceed \$3,198,521.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award)

Consent – Holtkamp

2025-0199 Award BL002-25, Rabbit Hill Park synthetic turf conversion and field improvements, to Sports Turf Company, Inc., amount not to exceed \$658,059.00. Contract to follow award. Subject to approval as to form by the Law Department. (Recommendation: Award)

Consent – Carden

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III. New Business

6. Parks and Recreation/Chris Minor

2025-0200 Award BL137-24, Collins Hill Park pavement rehabilitation, to Complete Site, LLC, amount not to exceed \$1,460,000.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award)

Consent – Holtkamp

2025-0198 Approval to renew SS033-21, purchase of Pulsar chlorine for County swimming pools on an annual contract (February 21, 2025 through February 20, 2026), with Aquatic Consulting & Equipment, Inc., base amount \$159,135.15. (Recommendation: Approval)

Consent – Holtkamp

2025-0202 Approval/authorization for the Chairwoman to execute a Lease Agreement with The Gwinnett Historical Society, Inc. for the use of office space at the Gwinnett Historic Courthouse. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Carden

7. Planning & Development/Matt Dickison

2025-0100 Approval/authorization to submit to the U.S. Department of Housing and Urban Development revised FFY 2019, 2020, 2021, 2022, and 2023 Action Plans for the Community Development Block Grant program and Emergency Solutions Grant; to implement programs and the revised Allocation Plan for the HOME-American Rescue Plan program as specified on the Action and Allocation Plans, and to authorize the Chairwoman or designee to sign any necessary grant documents. Subject to approval as to form by the Law Department. This grant is 100% funded by HUD. (Recommendation: Approval)

Consent – Carden

2025-0176 Approval/authorization for the Chairwoman to execute any and all documents necessary to enter into the 2025 Participation Agreement with Partnership Gwinnett Public Funding Entity, Inc. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Holtkamp

III. New Business

7. Planning & Development/Matt Dickison

2025-0183 Approval/authorization for the Chairwoman to execute a resolution of commitment to apply for, and accept, if awarded, a Livable Centers Initiative grant through the Atlanta Regional Commission. This grant application will request \$280,000.00 in funding to be used to develop an update to the Sugarloaf Livable Centers Initiative Master Plan. If awarded, the Sugarloaf Community Improvement District will provide \$35,000.00 and the County will provide \$35,000.00 in local funds for a total project cost of \$350,000.00. Approval/authorization for the Chairwoman, or designee, to execute any and all related documents. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Carden

8. Tax Commissioner/Denise R. Mitchell

2025-0161 Approval to renew PA007-22, printing and mailing of motor vehicle and property tax notices and other miscellaneous mailings on an annual contract (April 1, 2025 through March 31, 2026), with Envelopes and Forms, Inc. dba SureBill, base bid \$159,000.00. (Recommendation: Approval)

Consent – Holtkamp

9. Transportation/Lewis Cooksey

2025-0140 Award BL140-24, resurfacing of residential County roads on a term contract, to Stewart Bros., Inc. and The Scruggs Company dba Sunbelt Asphalt Surfaces, Inc., base bid \$36,255,964.90. Contracts to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Recommendation: Award)

Consent – Holtkamp

2025-0167 Award BL151-24, Pucketts Mill Road (Lilly Way to Hamilton Mill Road) pedestrian improvement project, to Backbone Infrastructure, LLC, amount not to exceed \$491,753.60. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST Program. (Recommendation: Award)

Consent – Holtkamp

2025-0136 Approval/authorization for the Chairwoman to execute Change Order No. 1 with the City of Dacula regarding the jointly funded 2017 SPLOST City-Managed Project. This change order will create and add the Sanjo Street Widening Project as a City-Managed Project. Approval/authorization for the Chairwoman to sign any and all related documents. Subject to approval as to form by the Law Department. (Recommendation: Approval)

Consent – Watkins

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III. New Business

10. Water Resources/Rebecca Shelton

2025-0122 Award BL125-24, F. Wayne Hill Water Resources Center Secondary Clarifier 6 repairs, to IHC Construction Companies, LLC, amount not to exceed \$1,380,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Recommendation: Award) (Water and Sewerage Authority Approved on February 10, 2025, Vote 5-0.)

Consent – Ku

2025-0051 Approval to renew BL002-22, emergency repair services for water and sewer mains on an annual contract (March 3, 2025 through March 2, 2026), with JDS, Inc., base bid \$1,000,000.00. (Recommendation: Approval) (Water and Sewerage Authority Approved on February 10, 2025, Vote 4-0.)

Consent – Ku

IV. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}