



GWINNETT COUNTY
BOARD OF COMMISSIONERS

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GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman
Kirkland Dion Carden, District 1
Ben Ku, District 2
Jasper Watkins III, District 3
Matthew Holtkamp, District 4

Unofficial

Business Session Minutes
Tuesday, January 7, 2025 - 2:00 PM

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

I. Call To Order

II. Opening Remarks by Chairwoman

III. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

IV. Approval of Minutes:

- **Work Session:** December 10, 2024
- **Informal Presentation 11:00 a.m.:** December 10, 2024
- **Informal Business Discussion:** December 10, 2024
- **Executive Session 12:30 p.m.:** December 10, 2024
- **Business Session:** December 10, 2024
- **Public Hearing:** December 10, 2024

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

V. Announcements:

- **Special Presentation:** Receiving Gwinnett County's Margin Refund Check from Jackson Electric Membership Corporation
- **Award Presentation:** Commending Commissioner Ben Ku on earning the World Asian Law Enforcement Council Award

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-0020 Approval to cancel or move the following meetings of the Board of Commissioners: move the Tuesday, May 27, 2025 7:00 p.m. Public Hearing to Tuesday, May 20, 2025; cancel the Tuesday, July 1, 2025 10:00 a.m. Work Session and 2:00 p.m. Business Session; move the Tuesday, November 25, 2025 7:00 p.m. Public Hearing to Tuesday, November 18, 2025; move the December 16, 2025 10:00 a.m. Work Session and 2:00 p.m. Business Session to December 9, 2025; move the Tuesday, December 23, 2025 7:00 p.m. Public Hearing to Tuesday, December 9, 2025. {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0021 Approval to appoint Incumbent J.C. Lan to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. District 2/Ku {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0022 Approval to appoint Incumbent David Witham to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. District 4/Holtkamp {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0027 Approval to appoint to the Audit Committee: Incumbents Kirkland Carden and Ben Ku representing Board of Commissioners, and Incumbent Tiana Garner representing Constitutional Officer/Separately Elected Official. Terms expire December 31, 2028. Board of Commissioners Appointments {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0057 Approval to accept the resignation of Lindsey Jorstad from the Gwinnett United In Drug Education (GUIDE) Board. Term expires December 31, 2026. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0058 Approval to appoint Carion Marcelin to the Gwinnett United In Drug Education (GUIDE) Board to fill the unexpired term of Lindsey Jorstad. Term expires December 31, 2026. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-0072 Approval to appoint Colleen Frangos to the Development Advisory Committee as the Non-Residential Developer Representative. Member serves at the pleasure of the Board of Commissioners. Board of Commissioners Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0073 Approval to appoint Erika Fadahunsi Lizardo to the Family and Children Services Board to fill the unexpired term of Davida Baker. Term expires June 30, 2026. District 2/Ku {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0074 Approval to appoint Incumbent Dr. Tameka Womack to the Gwinnett Animal Advisory Council. Term expires December 31, 2026. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0075 Approval to appoint Christina Westmeyer to the Gwinnett Animal Advisory Council to fill the unexpired term of Tati Romeo. Term expires December 31, 2025. District 1/Carden {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0076 Approval to appoint Incumbent Marlene Fosque to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2026. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0077 Approval to appoint Courtenay Strickland to the Gwinnett County Human Services Advisory Board. Term expires December 31, 2026. Incumbent Maria Najlis. District 2/Ku {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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VI. Consent Agenda

A. New Business

1. Commissioners

2025-0078 Approval to appoint Incumbent Scott Haggard to the Gwinnett County Planning Commission. Term expires December 31, 2025. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0079 Approval to appoint Incumbent Eric Thigpen to the Gwinnett County Recreation Authority. Term expires December 31, 2028. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0080 Approval to appoint Arvind Narayanan to the Gwinnett County Stormwater Authority, Seat 2. Term expires December 31, 2028. Incumbent Neil Schapp. District 2/Ku {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0081 Approval to appoint Incumbent Marsha Bomar to the Gwinnett County Transit Advisory Board. Term expires December 31, 2028. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0082 Approval to appoint Incumbent Bryan Kerlin to the Gwinnett County Water & Sewerage Authority. Term expires December 31, 2025. Chairwoman's Appointment {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0092 Approval to appoint a Vice Chairman of the Board of Commissioners for 2025. - Appoint Jasper Watkins III {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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VI. Consent Agenda

A. New Business

2. Financial Services/Russell Royal

2025-0005 Approval/authorization of the November 30, 2024 Monthly Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

3. Law Department/Michael P. Ludwiczak

2025-0024 Approval/authorization of a Settlement and Release Agreement in the matter of Vision Outdoor Media, LLC v. Gwinnett County, Georgia, Superior Court of Gwinnett County, Civil Action File No. 23-A-09593-7. Subject to approval as to form by the Law Department. {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

4. Tax Commissioner/Denise R. Mitchell

2025-0061 Approval to authorize Denise R. Mitchell, Tax Commissioner of Gwinnett County, and her successors, to accept personal, company, certified, treasurer's, or cashier's checks, or bank, postal, or express money orders in payment of any fees and/or taxes due to the State and County, in accordance with O.C.G.A. Section 48-5-146. (Staff Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0062 Approval to authorize Denise R. Mitchell, Tax Commissioner of Gwinnett County, and her successors, to correct obvious clerical errors in accordance with O.C.G.A. Section 48-5-380(e), and to issue refunds in accordance with O.C.G.A. Section 48-5-241. (Staff Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

2025-0064 Approval/authorization for the Chairwoman to execute a Resolution delegating authority to the Tax Commissioner to make the determination to waive certain ad valorem tax penalties pursuant to O.C.G.A. Section 48-5-242. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

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A. New Business

4. Tax Commissioner/Denise R. Mitchell

2025-0065 Approval/authorization for the Chairwoman to execute a Resolution delegating authority to the Tax Commissioner to make determination to waive certain interest on ad valorem taxes pursuant to O.C.G.A. Section 48-5-242. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

5. Transportation/Lewis Cooksey

2025-0025 Award BL142-24, Sugarloaf Parkway at SR 8/US 29 intersection improvement project, to Ohmshiv Construction, LLC, amount not to exceed \$2,261,851.10. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2017 SPLOST Program. (Staff Recommendation: Award) {Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VII. New Business

1. Financial Services/Russell Royal

2025-0040 Approval and adoption of the fiscal year 2025 Operating, Capital, and Grants Budgets and the preliminary approval of the 2026-2030 Capital Improvement Plan. {Action: Approved Motion: Carden Second: Watkins Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

VIII. Comments from Audience

IX. Adjournment

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}