



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

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**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**

**I. Call To Order**

**II. Approval of Agenda**

**III. New Business**

**1. Commissioners**

**2024-0625 Approval** of a recommendation to appoint Incumbent Lois A. Love to the Hospital Authority of Gwinnett County, Georgia as the Gwinnett County Board of Commissioners – District 3/Watkins Appointment. Term expires September 30, 2027.

**2. Multiple Departments**

**2024-0669 Approval** to renew BL073-22, purchase of crushed stone on an annual contract (September 21, 2024 through September 20, 2025), with Martin Marietta Materials, Inc. and Metro Green Recycling, LLC, base bid \$541,000.00. (Staff Recommendation: Approval)

**2024-0711 Approval** to renew BL061-22, purchase of bread on an annual contract (August 8, 2024 through August 7, 2025), with Bimbo Bakeries USA, Inc., base bid \$342,500.00. (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 2**

**III. New Business**

**3. Community Services/Tina Fleming**

**2024-0698 Award BL083-24**, maintenance and repair of aquatic dehumidification systems on an annual contract (August 7, 2024 through August 6, 2025), to Maxair Mechanical, LLC, base bid \$237,362.00 and ratification of various purchase orders issued under the previous contract (April 16, 2023 through August 6, 2024), \$187,630.00. (Staff Recommendation: Award)

**2024-0709 Award RP025-24**, provision of homemaker services for Gwinnett senior residents on an annual contract (August 31, 2024 through August 30, 2025), to Southern Home Care Services, Inc. dba All Ways Caring Homecare, as the primary service provider, and At Home Atlanta, LLC, as the secondary service provider, base amount \$201,600.00. This contract is funded by the Atlanta Regional Commission. (Staff Recommendation: Award)

**2024-0718 Award BL070-24**, purchase and installation of sod on an annual contract (August 6, 2024 through August 5, 2025), to Visionscapes, Inc., base bid \$250,000.00. (Staff Recommendation: Award)

**2024-0693 Approval** to renew BL079-20, purchase of seasonal mixed produce boxes on an annual contract (September 2, 2024 through September 1, 2025), with Royal Food Service, base bid \$200,000.00. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Approval)

**2024-0474 Approval/authorization** for the Chairwoman to execute a license agreement between Gwinnett County and Georgia Power Company for the installation of a multi-use paved trail at Singleton Park. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0708 Approval/authorization** of Change Order No. 2 to BL038-21 Construction of the Sensory Treehouse at the Environmental & Heritage Center with Lichty Commercial Construction, Inc., decreasing the contract by \$16,316.23. The contract amount is adjusted from \$4,167,842.00 to \$4,151,525.77. This Project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**4. Elections/Zach Manifold**

**2024-0692 Approval** to renew BL117-23, provision of commercial moving services on an annual contract (September 20, 2024 through September 19, 2025), with Suddath Relocation Systems of Atlanta, Inc., base bid \$418,080.00. (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 3**

**III. New Business**

**5. Financial Services/Buffy Alexzulian**

**2024-0653 Approval/authorization** to accept a grant award from the Georgia Department of Public Health in the amount of \$24,720.00. These funds will be utilized for forensic toxicology testing for suspected drug overdose cases. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded through the Georgia Department of Public Health with no matching requirements.

**2024-0656 Approval/authorization** of a Resolution Requesting Sales Tax Information from the Georgia Department of Revenue Pursuant to O.C.G.A. § 48-2-15(d.1) and Naming a Designated Officer for All Related Purposes. Subject to approval as to form by the Law Department.

**2024-0673 Approval/authorization** of the June 30, 2024 Monthly Financial Status Report and ratification of all budget amendments.

**6. Fire Services/Fred Cephas**

**2024-0717 Award BL054-24**, purchase of a mobile fire safety trailer, to North America Fire Equipment Co., Inc., in the amount of \$238,639.00. (Staff Recommendation: Award)

**7. Human Resources/Adrienne McAllister**

**2024-0699 Approval** to renew RP028-23, provision of a language learning and language assessment program on an annual contract (October 18, 2024 through October 17, 2025), with Rosetta Stone, LLC and Language Testing International, Inc., base amount \$132,800.00. (Staff Recommendation: Approval)

**2024-0721 Approval** to renew RP001-21, provision of an HMO program on an annual contract (January 1, 2025 through December 31, 2025), with Kaiser Foundation Health Plan of Georgia, Inc., base amount \$29,572,199.28. (Staff Recommendation: Approval)

**8. Information Technology Services/Dorothy Parks**

**2024-0697 Approval** to renew BL062-22, RemedyForce service desk on an annual contract (September 30, 2024 through September 29, 2025), with RightStar, Inc., base bid \$614,867.20 (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 4**

**III. New Business**

**8. Information Technology Services/Dorothy Parks**

**2024-0700 Approval** to renew BL063-22, purchase of Liferay DXP Enterprise subscription and support on an annual contract (October 4, 2024 through October 3, 2025), with Link Development North America, LLC, base bid \$136,500.00. (Staff Recommendation: Approval)

**2024-0701 Approval** to renew OS024-18, Cisco maintenance and support on an annual contract (September 1, 2024 through August 31, 2025), with ProSys Information Systems, Inc., using a competitively procured State of Georgia contract, base amount \$2,184,883.59. (Staff Recommendation: Approval)

**9. Law Department/Michael P. Ludwiczak**

**2024-0672 Approval/authorization** for the Chairwoman to execute an agreement with Decatur ZS LLC for the installation and maintenance of a monument sign within the County maintained right of way adjacent to 2893 Lawrenceville Suwanee Road, Suwanee, Tax Parcel No. R7152 017. There is no cost to the County. Subject to approval as to form by the Law Department.

**2024-0715 Approval/authorization** for the Chairwoman to execute a Resolution, a Memorandum of Understanding with the State of Georgia, and a Subdivision Participation and Release form, to participate in the national Kroger Settlement. Authorization for the Chairwoman to execute any and all documents necessary to effectuate the settlement. Subject to approval as to form by the Law Department.

**10. Planning & Development/Matt Dickison**

**2024-0694 Approval/authorization** to execute the Georgia Department of Community Affairs (DCA) Balance of State Continuum of Care Homeless Count Program Participation Agreement; to submit one lump sum reimbursement request of \$1,725.58 for expenditures incurred as part of the 2024 Homeless Count to DCA; and to authorize the Director of Financial Services or designee to sign any necessary program participation documents. Subject to approval as to form by the Law Department. This program is 100% funded by the Georgia Housing and Finance Authority. (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 5**

**III. New Business**

**10. Planning & Development/Matt Dickison**

**2024-0695 Approval/authorization** to execute agreements for the U.S. Department of Housing and Urban Development (HUD) Urban County Qualification Plan for 2025-2027. This plan allows Gwinnett County and participating jurisdictions within the County to remain eligible for federal funding from HUD through the Community Development Block Grant, HOME Investment Partnerships Program, and Emergency Solutions Grant; and for the Chairwoman, or designee, to sign any necessary grant documents. Subject to approval as to form by the Law Department. These grant programs are 100% funded from HUD. (Staff Recommendation: Approval)

**11. Police Services/James D. McClure**

**2024-0403 Award SS023-24**, purchase of Stryker LifePak CR2 defibrillators and accessories, to Howmedica Osteonics Corp., through Stryker Sales, LLC, in the amount of \$293,793.74. (Staff Recommendation: Award)

**12. Support Services/Ron Adderley**

**2024-0702 Award OS033-24**, purchase of furniture for the Police SWAT-HDU-K9 facility, to Allsteel, Inc.; OFS Brands, Inc.; Special-T, LLC; and The Hon Company, using a competitively procured State of Georgia contract, in the amount of \$187,927.12. (Staff Recommendation: Award)

**2024-0703 Approval** to renew BL066-20, purchase of various public safety vehicles on annual contract (September 2, 2024 through September 1, 2025), with Akins Ford, LLC; Family Ford, Inc.; and Hardy Chevrolet Buick GMC, Inc., base bid \$27,251,000.00. (Staff Recommendation: Approval)

**2024-0704 Approval** to renew BL067-21, HVAC system maintenance services at various County facilities on an annual contract (October 1, 2024 through September 30, 2025), with United Maintenance, Inc., base bid \$728,636.00. (Staff Recommendation: Approval)

**13. Transportation/Lewis Cooksey**

**2024-0648 Approval/authorization** to execute the Project Framework Agreement with the Georgia Department of Transportation (GDOT) for the engineering of the I-985 and Thompson Mill Road Interchange project. GDOT will administer a \$2,000,000.00 contribution from the Atlanta Regional Commission and the County will allocate a required local match of \$500,000.00. Approval/authorization for the Chairwoman or designee to sign any and all related documents. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 6**

**III. New Business**

**13. Transportation/Lewis Cooksey**

**2024-0398 Award RP003-24**, provision of engineering design services and construction document development for the I-985 and Thompson Mill Road interchange, to Thomas & Hutton Engineering Co., amount not to exceed \$4,250,035.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded 53% by various SPLOST funds and 47% by the Georgia Department of Transportation. (Staff Recommendation: Award)

**2024-0696 Award RP013-24**, provision of transit demand professional services on an annual contract (August 17, 2024 through August 16, 2025), per the attached tabulation, base amount \$1,300,000.00. Contracts to follow award. Subject to approval as to form by the Law Department. This project is funded 35% by the Federal Transit Administration. (Staff Recommendation: Award) (Gwinnett Transit Advisory Board Approved on July 10, 2024, Vote 4-0.)

**2024-0705 Approval/authorization** for the Chairwoman to execute Change Order No. 2 with the City of Norcross regarding the jointly funded 2014 SPLOST City-Managed Project. This change order will create a new City-Managed Subproject for the remaining funds to be utilized. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**2024-0707 Award RP005-24**, provision of engineering design services and construction document development for the Loop Trail from Sugarloaf Parkway to Saint Ives Court, to KCI Technologies, Inc., amount not to exceed \$1,305,413.00. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded 80% by the Georgia Department of Transportation (GDOT) and 20% by the 2017 SPLOST Program. (Staff Recommendation: Award)

**2024-0710 Award BL074-24**, resurfacing of major county roads on a term contract, to Allied Paving Contractors, Inc. and The Scruggs Company dba Sunbelt Asphalt Surfaces, Inc., per the attached bid tabulation, base bid \$10,512,905.00. Contracts to follow award. Subject to approval as to form by the Law Department. This contract is funded 90.4% by the Georgia Department of Transportation and 9.6% by the 2023 SPLOST Program. (Staff Recommendation: Award)

**Work Session Agenda**  
**Tuesday, August 6, 2024 - 10:00 AM**  
**Page 7**

**III. New Business**

**14. Water Resources/Rebecca Shelton**

**2024-0597 Award BL029-24**, F. Wayne Hill Water Resources Center alarm fiber optic installation, to Crowder Construction Company, amount not to exceed \$557,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on July 1, 2024, Vote 5-0.)

**2024-0611 Award SS008-24**, purchase of Allen-Bradley Rockwell Automation products on an annual contract (August 7, 2024 through August 6, 2025), to McNaughton-McKay, base amount \$1,300,000.00. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on July 1, 2024, Vote 5-0.)

**2024-0612 Approval** to renew BL076-20, restoration of utility repairs on an annual contract (October 7, 2024 through October 6, 2025), with DAF Concrete, Inc., base bid \$2,500,000.00 and approval to increase the base bid of the current contract period (October 7, 2023 through October 6, 2024) from \$1,500,000.00 to \$2,300,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on July 1, 2024, Vote 5-0.)

**2024-0658 Approval** to renew BL063-20, replacement of large water meters, 3 inches or larger, on an annual contract (August 19, 2024 through August 18, 2025), with The Dickerson Group, Inc., base bid \$425,000.00. (Staff Recommendation: Approval)

**2024-0671 Approval** to renew SS029-23, purchase of components, software, system maintenance and service for the Invensys-Foxboro control system on an annual contract (August 16, 2024 through August 15, 2025), with Schneider Electric Systems USA, Inc., base amount \$350,000.00. (Staff Recommendation: Approval)

**IV. Adjournment**