



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

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Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

Official  
**Work Session Minutes**  
**Tuesday, June 18, 2024 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## III. New Business

### 1. Commissioners

**2024-0599 Approval** to appoint Incumbent Dr. Melonie Bell-Hill to the Family and Children Services Board. Term expires June 30, 2029. Board of Commissioners Appointment

Consent – Ku

**2024-0600 Approval** to appoint Incumbent Helen Ellis to the Upper Ocmulgee River Resource Conservation and Development Council, Inc. Term expires June 20, 2025. Board of Commissioners Appointment

Consent – Ku

**2024-0601 Approval** to appoint Keith Asher to the Upper Ocmulgee River Resource Conservation and Development Council, Inc. Term expires June 20, 2025. Incumbent Brandon Harris. Board of Commissioners Appointment

Consent – Ku

**2024-0602 Approval** to appoint Eric Marlow to the Upper Ocmulgee River Resource Conservation and Development Council, Inc. Term expires June 20, 2025. Incumbent Brandon Seay. Board of Commissioners Appointment

Consent – Ku

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**III. New Business**

**2. Multiple Departments**

**2024-0560 Award BL062-24**, purchase of milk and frozen snacks on an annual contract (June 18, 2024 through June 17, 2025), to Davis Ice Cream, LLC dba Ice Cream Warehouse and DFA Dairy Brands Fluid, LLC dba PET Dairy, base bid \$404,881.65. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0561 Award BL063-24**, provision of comprehensive HVAC services on an annual contract (July 1, 2024 through June 30, 2025), to Maxair Mechanical, LLC, base bid \$693,206.00. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0567 Award BL031-24**, purchase of inmate clothing and supplies on an annual contract (June 18, 2024 through June 17, 2025), to Aasdel Corporation; ACME Supply Co., LTD; Bob Barker Company, Inc.; Charm-Tex, Inc.; Georgia Correctional Industries; Mini Wing USA; Saad Enterprises, Inc. dba Medical Supplies Depot; and Victory Supply, LLC, per the attached bid tabulation, base bid \$350,000.00. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0527 Approval** to renew BL066-23, provision of speed limit feedback radar signs on an annual contract (September 20, 2024 through September 19, 2025), with Radarsign, LLC, base bid \$141,080.00. This contract is funded 78% by the 2017 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**3. Administrative Office of the Courts/Phil Boudewyns**

**2024-0543 Award BL057-24**, purchase and installation of jury assembly seating, to SJH Holdings, Inc. dba Facility Planners, in the amount of \$215,193.97. (Staff Recommendation: Award)

**Consent – Holtkamp**

**4. Community Services/Tina Fleming**

**2024-0470 Approval/authorization** of Change Order No. 3 to BL021-22 Construction of Ivy Creek Multi-use Trail and Improvements with Lewallen Construction Co. LLC, decreasing the contract by \$39,079.86. The contract amount is adjusted from \$3,430,119.91 to \$3,391,040.05. This Project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Holtkamp**

### **III. New Business**

#### **4. Community Services/Tina Fleming**

**2024-0520 Approval/authorization** to accept a grant awarded by the Atlanta Regional Commission in the amount of \$2,361,365.14. The annual contract will provide reimbursement for the eligible expense incurred for senior services programs in Gwinnett County, for the period of July 1, 2024, through June 30, 2025. The grant requires a local match of \$161,424.86 for a total contract amount of \$2,522,790.00. The match requirement will be funded through the General fund. Approval/authorization for the Chairwoman or designee to execute grant documents and any other necessary documents. Subject to approval as to form by the Law Department.

**Consent – Watkins**

#### **5. Correctional Services/Darrell Johnson**

**2024-0541 Approval** to renew RP013-22, provision of inmate coinless phone equipment at the Gwinnett County Correctional Complex on an annual contract (July 16, 2024 through July 15, 2025), with Inmate Calling Solutions, LLC dba ICSolutions, estimated revenue \$250,000.00. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0546 Approval/authorization** for the Chairwoman to execute an Intergovernmental Agreement with the Georgia Department of Corrections related to housing up to 222 state inmates in the Gwinnett County Comprehensive Correctional Complex from July 1, 2024 to June 30, 2025. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

#### **6. Human Resources/Adrienne McAllister**

**2024-0547 Award OS031-24**, provision of LinkedIn learning and LinkedIn recruitment services on a multi-year contract, to Carahsoft Technology Corp. The initial term of this contract shall be June 28, 2024 through December 31, 2024, base amount \$109,508.12. This contract may be automatically renewed on an annual basis for a total lifetime contract of 30 months, total base amount \$539,409.50. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0544 Approval** to renew RP005-21, provision of life, accidental and disability plans on an annual contract (January 1, 2025 through December 31, 2025), with Metropolitan Life Insurance Company dba MetLife, base amount \$4,598,539.31. This contract is funded 40% by participants. (Staff Recommendation: Approval)

**Consent – Holtkamp**

### **III. New Business**

#### **6. Human Resources/Adrienne McAllister**

**2024-0553 Approval** to renew RP003-21, provision of a voluntary benefits program on an annual contract (January 1, 2025 through December 31, 2025), with ReliaStar Life Insurance Company, base amount \$1,167,490.20. This contract is entirely participant funded. (Staff Recommendation: Approval)

**Consent – Holtkamp**

#### **7. Information Technology Services/Dorothy Parks**

**2024-0548 Award RP006-21(d)**, provision of Enterprise Resource Planning software on a multi-year contract, to Information & Computing Services, Inc. The initial term of this contract shall be June 21, 2024 through June 21, 2025, base amount \$152,567.60. This contract may be automatically renewed on an annual basis for a total lifetime contract of three (3) years, total base amount \$299,202.80. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0550 Award RP006-21(c)**, provision of Enterprise Resource Planning software on a multi-year contract, to ADP, Inc. The initial term of this contract shall be June 19, 2024 through December 31, 2024, base amount \$29,856.00. This contract may be automatically renewed on an annual basis for a total lifetime contract of five (5) years, total base amount \$129,090.02. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0554 Award BL046-24**, installation and removal services for radios, MDTs and affiliated equipment on an annual contract (June 19, 2024 through June 18, 2025), to Mobile Communications America, Inc., base bid \$531,452.65. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0556 Award BL065-24**, purchase of desktops, laptops, ruggedized devices, tablets, printers and peripheral equipment on an annual contract (June 19, 2024 through December 31, 2024), per the attached bid tabulation, base bid \$6,409,716.00. This contract is funded 2.89% by the American Rescue Plan Act. (Staff Recommendation: Award)

**Consent – Ku**

### **III. New Business**

#### **7. Information Technology Services/Dorothy Parks**

**2024-0208 Approval** of Change Order No. 5 to OS045-19, Accela software licenses, maintenance and support on a multi-year contract, with Accela, Inc., increasing the contract by \$285,217.30. The contract base amount is adjusted from \$3,225,386.10 to \$3,510,603.40. Change order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0508 Approval** to renew OS018-19, purchase of Cisco networking equipment and IT infrastructure products and services on an annual contract (July 16, 2024 through July 15, 2025), with ProSys Information Systems, Inc., using a competitively procured State of Georgia contract, base amount \$9,215,384.40, approval to increase the base amount of the current contract period (July 16, 2023 through July 15, 2024) from \$2,900,160.88 to \$3,668,365.76, and ratification of \$464,997.83. This contract is funded 45.57% by the American Rescue Plan Act and less than 1% by the 2023 SPLOST program. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0519 Approval** to declare the attached list of technology equipment as surplus/salvage to be disposed of in accordance with the Gwinnett County Code of Ordinances. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0549 Approval** to renew OS028-19, purchase of NetApp products and solutions on an annual contract (August 21, 2024 through August 20, 2025), with ProSys Information Systems, Inc., using a competitively procured State of Georgia contract, base amount \$720,084.01. (Staff Recommendation: Approval)

**Consent – Ku**

#### **8. Law Department/Michael P. Ludwiczak**

**2024-0513 Approval/authorization** for the Chairwoman to execute a Purchase and Sale Agreement between Chattahoochee Plantation Associates and Gwinnett County to purchase 6.143 acres, more or less, Tax Parcel No. R7207-018, for the amount of \$410,000.00, including authority to execute any and all documents necessary to consummate the transaction. Subject to approval as to form by the Law Department.

**Consent – Carden**

**2024-0569 Approval/authorization** for the Chairwoman to execute a Resolution re-appointing Allison Cauthen to the Indigent Defense Governing Committee. Subject to approval as to form by the Law Department.

**Consent – Ku**

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**III. New Business**

**9. Planning & Development/Matt Dickison**

**2024-0511 Award RP012-24**, provision of a revised Gwinnett County tree ordinance, to CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. (P.C.), amount not to exceed \$372,407.25. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Carden**

**2024-0345 Approval** of UDOA2024-00001 - An amendment to Title 1 and Title 3 of the Unified Development Ordinance to ensure consistency with Federal Emergency Management Agency requirements. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0557 Approval/authorization** of a Resolution to amend the Gwinnett County land development and other services fee schedule previously approved by the Board of Commissioners. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**10. Police Services/James D. McClure**

**2024-0542 Approval/authorization** for the Chairwoman to execute a Behavioral Health Program Agreement with View Point Health, for providing mental health services through a Police-Mental Health Collaboration with Gwinnett County Police Department. The total payments during the contract period shall not exceed \$714,180.00. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Ku**

**11. Support Services/Ron Adderley**

**2024-0529 Award BL051-24**, public library lighting replacement project, to Inergy Solutions, amount not to exceed \$648,393.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0538 Award BL056-24**, Courthouse Annex lighting project, to Inergy Solutions, amount not to exceed \$199,930.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

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**III. New Business**

**11. Support Services/Ron Adderley**

**2024-0555 Award BL053-24**, Senior Services loading dock renovation project, to AMO Construction, LLC, amount not to exceed \$209,953.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST program. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0528 Approval/authorization** for the Chairwoman to execute any and all documents necessary to release 3,817.22 square feet of permanent construction easement, located on Tax Parcel No. R6293 272 to GS Duluth Owner, LLC.

Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**12. Transportation/Lewis Cooksey**

**2024-0545 Award RP017-24**, Singleton Road corridor technology improvements project, to 360 Network Solutions, LLC, amount not to exceed \$1,053,400.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the U.S. Department of Transportation's Strengthening Mobility and Revolutionizing Transportation grant program. (Staff Recommendation: Award)

**Consent – Ku**

**2024-0568 Award BL050-24**, SR 316/University Parkway at Drowning Creek Road intersection improvement project, to CMC, Inc., amount not to exceed \$454,001.01. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2017 SPLOST Program. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0489 Approval** to renew SS041-23, transit fare revenue system annual maintenance agreement (October 1, 2024 through September 30, 2025), with Cubic Transportation Systems, Inc., in the amount of \$229,690.00. (Staff Recommendation: Approval) (Gwinnett Transit Advisory Board approved on June 3, 2024, Vote 4-0.)

**Consent – Ku**

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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2024-0532 Award SS009-24**, provision of products and services for Flygt submersible pumps on an annual contract (June 19, 2024 through June 18, 2025), to Xylem Water Solutions USA, Inc., base amount \$1,900,000.00. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)

**Consent – Ku**

**2024-0537 Award BL043-24**, purchase of water meter assembly repair parts, fittings and meter boxes on an annual contract (June 21, 2024 through June 20, 2025), to Delta Municipal Supply Company and Ferguson Enterprises, LLC dba Ferguson Waterworks, base bid \$1,600,000.00. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)

**Consent – Ku**

**2024-0552 Award BL037-24**, Hopkins Mill Subdivision water main replacement, to GS Construction, Inc., amount not to exceed \$3,368,585.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)

**Consent – Holtkamp**

**2024-0523 Approval** to renew BL048-23, construction and rehabilitation of gravity and sewer force mains on an annual contract (July 16, 2024 through July 15, 2025), with JDS, Inc., base bid \$8,000,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)

**Consent – Holtkamp**

**2024-0524 Approval** to renew BL049-23, construction and maintenance of water mains on an annual contract (July 16, 2024 through July 15, 2025), with JDS, Inc. and The Dickerson Group, Inc., base bid \$5,000,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)

**Consent – Holtkamp**

**2024-0531 Approval** to renew BL030-20, rental and laundering services of flame resistant and daily wear clothing on an annual contract (July 14, 2024 through July 13, 2025), with Cintas Corporation, base bid \$120,000.00. (Staff Recommendation: Approval)

**Consent – Holtkamp**



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**III. New Business**

**13. Water Resources/Rebecca Shelton**

**2024-0533 Approval** to renew BL060-21, bypass pumping services on an annual contract (September 20, 2024 through September 19, 2025), with Xylem Dewatering Solutions, Inc., base bid \$2,000,000.00 and approval to increase the base bid of the current contract period (September 20, 2023 through September 19, 2024) from \$1,000,000.00 to \$1,750,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved June 10, 2024, Vote 5-0.)  
**Consent – Holtkamp**

**2024-0534 Approval** to renew RP012-22, facility maintenance services on an annual contract (June 28, 2024 through June 27, 2025), with Alberici Constructors, Inc.; Crowder Construction Company; Lanier Contracting Co.; and Western Summit Constructors, Inc., base amount \$20,000,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)  
**Consent – Holtkamp**

**2024-0535 Approval** to renew BL060-22, repair and replacement of water service lines on an annual contract (July 20, 2024 through July 19, 2025), with The Dickerson Group, Inc., base bid \$1,500,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)  
**Consent – Holtkamp**

**2024-0536 Approval** to renew BL075-23, installation of new water meters on an annual contract (July 19, 2024 through July 18, 2025), with UWS, Inc., base bid \$4,500,000.00. (Staff Recommendation: Approval) (Water and Sewerage Authority Approved on June 10, 2024, Vote 5-0.)  
**Consent – Ku**

**2024-0564 Approval/authorization** for the Chairwoman to execute the First Amendment to Cooperative Technical Assistance Intergovernmental Cost Sharing Agreement with the Atlanta Regional Commission, to enable Gwinnett County to continue participating in the Agreement through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Consent – Ku**

**IV. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}