



GWINNETT COUNTY  
**BOARD OF COMMISSIONERS**

75 Langley Drive | Lawrenceville, GA 30046-6935  
O: 770.822.7000 | F: 770.822.7097  
GwinnettCounty.com

Nicole L. Hendrickson, Chairwoman  
Kirkland Dion Carden, District 1  
Ben Ku, District 2  
Jasper Watkins III, District 3  
Matthew Holtkamp, District 4

---

Official  
**Work Session Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**

Present: Nicole L. Hendrickson, Kirkland Carden, Ben Ku, Jasper Watkins III, Matthew Holtkamp

## I. Call To Order

## II. Approval of Agenda

{Action: Approved Motion: Holtkamp Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}

## III. New Business

### 1. Commissioners

**2024-0421 Approval** to appoint Incumbent Rachel Burgin to the Family and Children Services Board. Term expires June 30, 2029. District 4/Holtkamp  
**Consent – Holtkamp**

**2024-0558 Approval** to appoint Incumbent Daniel Hilton to the Gwinnett County Sustainability Commission. Term expires May 31, 2026. Members serve at the pleasure of the Board of Commissioners. District 1/Carden  
**Consent – Carden**

**2024-0559 Approval** to appoint Incumbent Dr. James Marshall Shepherd to the Gwinnett County Sustainability Commission. Term expires May 31, 2026. Members serve at the pleasure of the Board of Commissioners. District 3/Watkins  
**Consent – Watkins**

**2024-0563 Approval** of appointment to the Family and Children Services Board to fill the unexpired term of Pat Swan. Term expires June 30, 2027.  
Chairwoman's Appointment  
**Consent – Hendrickson – Appoint Santiago Marquez**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 2**

**III. New Business**

**2. Multiple Departments**

**2024-0499 Award BL161-23**, purchase of field service uniforms on an annual contract (June 4, 2024 through June 3, 2025), to ASAP Staffwear, LLC dba Staffwear2, LLC; Designlab, Inc.; Galls, LLC; Jonah's Enterprises, Inc.; Resolution Print Management, LLC dba Proforma; Seaside Companies, LLC; and Southern Grace Creations, LLC, per the attached bid tabulation, base bid \$252,310.00. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0469 Approval** to renew BL065-22, purchase of safety shoes on an annual contract (July 21, 2024 through July 20, 2025), with Saf-Gard Safety Shoe Co., base bid \$136,085.00. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0501 Approval** of Change Order No. 2 to RP026-21 Construction Manager (CM) at Risk for the renovation of Gwinnett Justice and Administration Center Campus Space with Gilbane Building Company, increasing the contract by \$71,000,000.00, increasing the pre-construction services by \$53,497.00 and General Conditions by \$2,035,414.00. The contract time shall be extended by 34 months. The mark-up fee for profit remains 2.4%. The contract amount is adjusted from \$34,000,000.00 to \$105,000,000.00. Authorization for the delegation of authority to the County Administrator to approve guaranteed maximum price (GMP) authorizations and associated change orders. Subject to approval as to form by the Law Department. This change is funded 14% by the 2023 SPLOST Program. (Staff Recommendation: Approval)

**Consent – Watkins**

**3. Administrative Office of the Courts/Phil Boudewyns**

**2024-0503 Approval/authorization** to accept, if awarded, grant funds from the Criminal Justice Coordinating Council (CJCC) for the Juvenile Justice Incentive Grant up to the amount of \$628,070.00. The grant will be used to fund treatment for medium to high-risk juvenile offenders. Approval/authorization for the Chairwoman or designee to execute grant documents, enter into an agreement with CHRIS 180 to provide services on behalf of Gwinnett County, and any other necessary documents. Subject to approval as to form by the Law Department. The grant is 100% funded through CJCC with no match requirements. Contract to follow.

**Consent – Carden**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 3**

**III. New Business**

**4. Community Services/Tina Fleming**

**2024-0416 Award BL026-24**, provision of grounds maintenance services at various parks and recreation locations on an annual contract (June 5, 2024 through June 4, 2025), to ACS Landscape Management, Inc.; Artscape, Inc.; Cornerstone of Georgia Incorporated; Galt Landscape Company, LLC; ProCare Landscaping, LLC; and Worldscapes, LLC, base bid \$288,797.90. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0504 Award OS030-24**, purchase of tractors and mowing equipment, to Deere & Company, using a competitively procured State of Georgia contract, in the amount of \$393,032.24. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0502 Approval** to renew BL044-23, lighting maintenance and re-lamping services for recreational facilities & security lighting on an annual contract (June 4, 2024 through June 3, 2025), with LMI Systems, LLC, base bid \$175,000.00. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**2024-0468 Approval/authorization** for the Chairwoman to execute a contract with the Latin American Association, Inc., in the amount of \$250,000.00 for the period of July 1, 2024 through December 31, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**5. Correctional Services/Darrell Johnson**

**2024-0509 Approval** to renew RP003-20, provision of inmate healthcare on an annual contract (July 1, 2024 through June 30, 2025) and approval of Change Order No. 3, with NaphCare, Inc., base amount \$2,056,622.00. Change Order to follow. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**6. Financial Services/Buffy Alexzulian**

**2024-0510 Award RP008-24**, provision of property and casualty insurance coverage/services on an annual contract (July 1, 2024 through June 30, 2025), to Willis Towers Watson Southeast, Inc., base amount \$7,163,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Ku**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 4**

**III. New Business**

**6. Financial Services/Buffy Alexzulian**

**2024-0515 Approval** to renew RP011-22, provide information technology and other internal auditing services on an annual contract (June 5, 2024 through June 4, 2025), with Global Solutions Group, Inc., base amount \$219,302.00. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0492 Approval/authorization** of the April 30, 2024 Monthly Financial Status Report and ratification of all budget amendments.

**Consent – Ku**

**7. Fire Services/Fred Cephas**

**2024-0461 Award BL023-24**, provision of supplemental landscaping maintenance services on an annual contract (June 5, 2024 through April 18, 2025), to Mariani Enterprises, LLC dba Ed Castro Landscape and Visionscapes, Inc., per the attached bid tabulation, base bid \$120,012.39. (Staff Recommendation: Award)

**Consent – Watkins**

**8. Law Department/Michael P. Ludwiczak**

**2024-0456 Approval/authorization** to amend Chapter 18 of the Code of Ordinances of Gwinnett County by adding a new Article XIV, entitled “Non-Discrimination”. Subject to approval as to form by the Law Department.

**Discussion – Carden**

**2024-0473 Approval/authorization** of the settlement of the claim of Henry Ramon Altamirano, for the sum of \$110,000.00. Subject to approval as to form by the Law Department.

**Consent – Watkins**

**2024-0475 Approval/authorization** of the settlement of the claim of Douglas Altamirano, for the sum of \$105,000.00. Subject to approval as to form by the Law Department.

**Consent – Holtkamp**

**9. Support Services/Ron Adderley**

**2024-0464 Award RP006-24**, design and construction administration services for the Gwinnett County new Police Headquarters, to Precision Planning, Inc., amount not to exceed \$5,877,015.00. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the 2023 SPLOST Program. (Staff Recommendation: Award)

**Consent – Watkins**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 5**

**III. New Business**

**9. Support Services/Ron Adderley**

**2024-0507 Award BL045-24**, Corrections roof replacement project, to Alpha Roofing Systems, LLC dba ARC Commercial Roofing, amount not to exceed \$2,057,392.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)

**Consent – Holtkamp**

**2024-0506 Approval** to renew BL051-23, purchase of gasoline and diesel fuel on an annual contract (September 1, 2024 through August 31, 2025), with James River Solutions, LLC, as the primary supplier; Sunoco, LP, as the secondary supplier; and Boswell Oil Company, as the tertiary supplier, base bid \$25,000,000.00. (Staff Recommendation: Approval)

**Consent – Holtkamp**

**10. Transportation/Lewis Cooksey**

**2024-0386 Approval/authorization** for the Chairwoman to execute Change Order No. 2 with the City of Norcross regarding the jointly funded 2014 SPLOST County-managed project. This change order will allow the use of County and City funds for the construction of the County-managed SR 13/US 23/Buford Highway at SR 140/Jimmy Carter Boulevard intersection improvement project. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**2024-0422 Approval/authorization** for the Chairwoman to execute a Memorandum of Agreement and any other necessary documents with the Georgia Department of Transportation regarding the SR 13/US 23/Buford Highway at SR 140/Jimmy Carter Boulevard intersection improvement project. The County will contribute \$2,217,272.76 to the construction phase. County contribution funded by the 2014 SPLOST Program, 2017 SPLOST Program, the City of Norcross, and the City of Peachtree Corners. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0458 Approval** to renew RP001-22, transportation consultant demand professional services on an annual contract (July 1, 2024 through June 30, 2025), per the attached recommendation letter, base amount \$10,100,000.00. This contract is funded 99% by various SPLOST Programs. (Staff Recommendation: Approval)

**Consent – Carden**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 6**

**III. New Business**

**10. Transportation/Lewis Cooksey**

**2024-0467 Approval/authorization** for the Chairwoman to execute a Quitclaim Deed to the Georgia Department of Transportation for the SR 316/University Parkway from east of Collins Hill Road to west of Cedars Road Project. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Consent – Carden**

**2024-0491 Approval** of incorporation of Hosch Valley Road into the Gwinnett County Speed Hump Program. This project is funded by the 2017 SPLOST Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Consent – Carden**

**2024-0493 Approval** of incorporation of Pond Road into the Gwinnett County Streetlighting Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Consent – Carden**

**2024-0505 Award OS024-24**, purchase of traffic signal equipment on an annual contract (June 4, 2024 through June 3, 2025), to 360 Network Solutions, LLC; CDK Enterprises, Inc.; Control Technologies, Inc.; Cubic ITS, Inc.; Daktronics, Inc.; General Traffic Equipment Corp.; ITS Plus, Inc.; SES America, Inc.; Temple, Inc.; Transportation Control Systems, Inc.; Utilicom Supply Associates, LLC; and Wavetronix, LLC, using a competitively procured State of Georgia contract, base amount \$631,000.00. This contract is funded 59% by various SPLOST programs. (Staff Recommendation: Award)  
**Consent – Carden**

**2024-0471 Approval/authorization** for the Chairwoman to execute a Resolution and all other documents necessary to call for a transit referendum to determine the imposition of the tax authorized by Article 5B of Chapter 8, Title 48 of the Official Code of Georgia Annotated, to include a list of projects chosen from the Atlanta Regional Transit Plan which the County intends to fund with the proceeds from the tax. The referendum is to be conducted on November 5, 2024. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Discussion – Holtkamp**

**11. Water Resources/Rebecca Shelton**

**2024-0472 Award BL004-24**, miscellaneous milling and paving at F. Wayne Hill Water Resources Center, to Sunbelt Asphalt Surfaces, Inc., amount not to exceed \$122,100.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)  
**Consent – Carden**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 7**

**III. New Business**

**11. Water Resources/Rebecca Shelton**

**2024-0488 Award BL036-24**, H-22 (Lake Wellbrook), H-25 (Dew Lake), and H-3 (Haynes Pond 3) Dams Outlet Works Rehabilitation, to Headwaters Construction, LLC, amount not to exceed \$897,591.61. Contract to follow award. Subject to approval as to form by the Law Department. This contract is funded by the American Rescue Plan Act. (Staff Recommendation: Award)

**Consent – Carden**

**2024-0495 Award SS014-24**, provision of products and services for Fybroc pumps and equipment on an annual contract (June 5, 2024 through June 4, 2025), to Premier Pump and Equipment Company, base amount \$300,000.00. (Staff Recommendation: Award)

**Consent – Carden**

**2024-0498 Award SS015-24**, provision of products and services for Eaton Corporation equipment on an annual contract (June 5, 2024 through June 4, 2025), to Eaton Corporation, base amount \$250,000.00. (Staff Recommendation: Award)

**Consent – Watkins**

**2024-0487 Approval** to renew SS023-23, provision of products and services for Caterpillar generators on an annual contract (July 17, 2024 through July 16, 2025) with Yancey Power Systems, base amount \$250,000.00 and approval to increase the base amount of the current contract period (July 17, 2023 through July 16, 2024) from \$150,000.00 to \$335,000.00. (Staff Recommendation: Approval)

**Consent – Ku**

**2024-0462 Approval/authorization** for the Chairwoman to execute a Temporary Encroachment Agreement for Easement with Georgia Power Company, for work associated with the Wolf Lake Y-14 Dam Rehabilitation project. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Watkins**

**2024-0500 Approval/authorization** for the Chairwoman to execute Encroachment Agreements with Georgia Power Company for the Little Suwanee Creek Pump Station and Little Suwanee Creek Gravity Sewer and Force Main projects. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)

**Consent – Carden**

**Work Session Official Minutes**  
**Tuesday, June 4, 2024 - 10:00 AM**  
**Page 8**

**III. New Business**

**11. Water Resources/Rebecca Shelton**

**2024-0512 Approval/authorization** for the Chairwoman to execute the Contract Item Agreement with Georgia Department of Transportation, for water utility relocations associated with State Route 20 widening from Peachtree Industrial Boulevard to Buford Highway, for an estimated cost of \$475,130.00, subject to approval as to form by the Law Department. (Staff Recommendation: Approval)  
**Consent – Carden**

**IV. Old Business**

(The following items will be considered at the 2:00 PM Business Session)

**1. Law Department/Michael P. Ludwiczak**

**2024-0455 Approval/authorization** to amend Article II of Chapter 74 of the Code of Ordinances of Gwinnett County, entitled “Municipal-Gwinnett County Planning Commission,” by repealing Section 74-21 in its entirety, and by replacing that repealed section with a new Section 74-21. Subject to approval as to form by the Law Department. (Tabled on 5/14/2024)

**2. Planning & Development/Matt Dickison**

**2024-0309 RZM 2024-00004**, Applicant: Walker Anderson Homes, LLC c/o Mahaffey Pickens Tucker, LLP; Owners: Baynes Family, LLC, Linda A. Baynes, and Myron B. Baynes; Rezoning of Tax Parcel Nos. R7166 001D and 001E and R7167 001D and 007; 3001 and 3099 Wildwood Road and the 3000 Block of Wildwood Road; R-100 to R-TH for Townhouses; 16.63 acres; District 1/Carden (Tabled on 5/14/2024) (Public hearing was held) [Planning Department Recommendation: Deny] [Planning Commission Recommendation: Approve with Conditions]

**V. Adjournment**

{Action: Adjourn Motion: Ku Second: Carden Vote: 5-0; Hendrickson-Yes; Carden-Yes; Ku-Yes; Watkins-Yes; Holtkamp-Yes}