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**Tree Advisory Committee Minutes**  
**Monday, September 9, 2024, at 6:00pm**

One Justice Square  
446 West Crogan Street, 1<sup>st</sup> floor, Conference Room 106  
Lawrenceville, GA 30046

**Present:** Patrick Carey, Thomas J. DeAngelo, Patrick Kien, Roxanne Raven, Steve Sappington,

**Absent:** Hilda Estrella de Lev, Derrick Williams

**Staff:** Rinda Grooms, Sharon Cook, James Hornbeck, Patricia Huguenard, Calvin Kom

**A. Call To Order**

6:01pm

**B. Determination of a quorum**

A quorum was present.

**C. Announcements**

Patrick Carey announced Olayinka Aiyere, District 3 representative resigned.

**D. Adoption of the Agenda**

{Motion to Approve: Steve Sappington; Second: Thomas DeAngelo; Vote: 5-0:  
Patrick Carey-Yes; Patrick Kien-Yes; Roxanne Raven-Yes; Steve Sappington-Yes;  
Thomas DeAngelo-Yes}

**E. Approval of the Minutes – May 6, 2024**

{Motion to Approve: Thomas DeAngelo; Second: Steve Sappington; Vote: 5-0:  
Patrick Carey-Yes; Patrick Kien-Yes; Roxanne Raven-Yes; Steve Sappington-Yes;  
Thomas DeAngelo-Yes}

**F. Old Business**

a. Update on the Tree Ordinance Rewrite

Patricia Huguenard presented. The firm, CPL Architects, Engineers, Landscape Architect and Surveyor D.P.C. (P.C.) (CPL) was awarded the Tree Ordinance Rewrite project contract as the consultant. The kick-off meeting took place on August 15, 2024. The subconsultant, Interdev, has begun obtaining GIS data to begin the tree canopy assessment. CPL will attend the bi-monthly Tree Advisory Committee meetings to provide updates on the project and to obtain feedback from the Committee.

- b. Update on the Front Yard Tree Program  
Roxanne Raven presented. The Front Yard Tree Program is an initiative contained within in the 2045 Unified Plan; Chapter 5 Sustainable Infrastructure, Strategy 3.4, Encourage tree planting as green infrastructure practice; Action SI 3.4.6, and Action SI 3.4.7.

**G. New Business**

None

**H. Other Business**

- a. Staff Report

Patricia Huguenard highlighted the new action items.

**I. Adjournment**

6:47pm

{Motion to Approve: Steve Sappington; Second: Patrick Kien; Approved; Vote: 5-0: Patrick Carey-Yes; Patrick Kien-Yes; Roxanne Raven-Yes; Steve Sappington-Yes; Thomas DeAngelo-Yes}