
**Tree Advisory Committee Minutes
Monday, January 8, 2024 – 6:00 pm**

One Justice Square
446 West Crogan Street, 1st floor, Conference Room 106
Lawrenceville, GA 30046

Present: Derrick Williams, Hilary Wilson, Hilda Estrella de Lev, Patrick Carey, Patrick Kien,
Steve Sappington, Thomas J. DeAngelo

Absent: Olayinka Aiyere

A. Call To Order

6:00pm

B. Determination of a quorum

A quorum was present.

C. Announcements

Hilary Wilson, Chairperson called the meeting to order and after informal introductions, new member Hilda Estrella de Lev was introduced.

D. Adoption of the Agenda

{Motion to Approve: Patrick Kien; Second: Thomas DeAngelo; Approved; Vote: 7-0:
Derrick Williams-Yes; Hilary Wilson-Yes; Hilda Estrella de Lev-Yes; Patrick Carey-Yes;
Patrick Kien-Yes; Steve Sappington-Yes; Thomas J. DeAngelo-Yes}

E. Approval of the Minutes – October 2, 2023

{Motion to Approve: Steve Sappington; Second: Patrick Carey; Approved; Vote: 7-0:
Derrick Williams-Yes; Hilary Wilson-Yes; Hilda Estrella de Lev-Yes; Patrick Carey-Yes;
Patrick Kien-Yes; Steve Sappington-Yes; Thomas J. DeAngelo-Yes}

F. Old Business

None

G. New Business

a. Election of Officers

{Steve Sappington made a motion to nominate Patrick Carey as chairman. The motion was seconded by Thomas DeAngelo and passed unanimously 7-0}

{Patrick Kien made a motion to nominate Steve Sappington as vice chairman. The motion was seconded by Thomas DeAngelo and passed unanimously 7-0}

b. Front Yard Tree Program

Patricia Huguenard explained the Front Yard Tree Program and shared her research.

c. Rowen: project description and plan submittal and review status

Rinda Grooms presented basic information on the Rowen project referencing information provided in the agenda packet. She outlined the adoption of the Innovation Overlay District and the maps showing the growing areas.

d. RFP status

Patricia Huguenard provided a copy of the updated Request for Proposal (RFP) to rewrite the tree and landscape ordinance.

H. Other Business

a. Staff Report

Patricia Huguenard presented the Staff Report summarizing action items and notating updates.

I. Adjournment

6:56pm

{Motion to Approve: Hilary Wilson; Second: Patrick Kien; Approved; Vote: 7-0:
Derrick Williams-Yes; Hilary Wilson-Yes; Hilda Estrella de Lev-Yes; Patrick Carey-Yes;
Patrick Kien-Yes; Steve Sappington-Yes; Thomas J. DeAngelo-Yes}