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**Gwinnett Historical Restoration & Preservation Board  
Monday, June 17, 2024 – 6:00 PM**

One Justice Square, 446 West Crogan Street, Lawrenceville, Georgia

Present: Ann Bender, Demetrios Lambros, Sara Howe-Silvers, Matt Butti, Amelia Lewis

Absent: Justin Walsh

1. Call to Order
2. Welcome/Opening Remarks
3. Approval of Agenda:  
{Action: Approved; Motion: Butti; Second: Howe-Silvers; Vote: (4-0) Bender-Yes, Lambros-Yes, Howe-Silvers-Yes; Butti-Yes}
4. Approval of Minutes: April 15, 2024  
{Action: Approved; Motion: Lambros; Second: Howe-Silvers; Vote: (4-0) Bender-Yes, Lambros-Yes, Howe-Silvers-Yes; Butti-Yes}
5. Announcements (Board Members)
  - a. County Historian Lewis shared information on the following upcoming events:
    - i. The Charles Hale Soil Dedication Ceremony, 11:00am on June 23, 2024, at Salem Missionary Baptist Church
    - ii. Gwinnett Historical Society General Meeting, 6:30m on July 15, 2024, at Rhodes Jordan Park Community Recreation Center
  - b. Chair Bender shared information on the Black Women’s Association of Sugar Hill’s annual Juneteenth Celebration on June 15, 2024
6. Old Business
  - a. 2024 Preservation Awards
    - i. The Board made a motion to adopt the Preservation Hall of Fame Guidelines for Awardee Selection Group (document attached)  
{Action: Approved; Motion: Butti; Second: Howe-Silvers; Vote: (4-0) Bender-Yes, Lambros-Yes, Howe-Silvers-Yes; Butti-Yes}
7. Exhibit/Artifact Updates
  - a. Staff member Cammie Mansfield presented on the following:
    - i. Events during Preservation Month in May
    - ii. Juneteenth Celebration June 15<sup>th</sup> at Rhodes Jordan Park
    - iii. Oral Histories year to date
    - iv. Hooper-Renwick Library updates
    - v. Park and Recreation Month exhibit on display during month of July

## 8. Project Updates

a. Staff member Glenn Boorman presented on the following:

- i. Promised Land House restoration project
- ii. The Board made a motion to include board member's questions in minutes  
{Action: Approved; Motion: Bender; Second: Butti; Vote: (4-0) Bender-Yes, Lambros-Yes, Howe-Silvers-Yes; Butti-Yes}
  1. Board member Butti asked if there was money currently available to do encapsulation work referenced by staff member Boorman. Staff member Boorman responded yes.
  2. Chair Bender asked how much SPLOST funding had been allocated to the Livsey Family Big House restoration project. Staff member Boorman stated he did not have the exact number with him. Chair Bender asked why the encapsulation had not occurred two years ago. Staff member Mansfield explained that staff have continued to monitor the condition of the house on a regular basis to ensure damage is not occurring. Staff member Boorman added that this current encapsulation project is being done in response to a recent incident caused by inclement weather. Chair Bender asked why the website mentioned in the previous meeting had not been created. Staff member Mansfield reminded Chair Bender that this was mentioned as a possible component of the community engagement plan, but specifics of the plan had not been finalized.

## 9. Program Updates

a. Staff members Jason West presented on the following

- i. K-12 fieldtrips end of year stats
- ii. Teaching Difficult Histories professional development with staff

## 10. Comments from Audience

## 11. Adjournment at 7:09pm

{Action: Approved; Motion: Butti; Second: Lambros; Vote: (4-0) Bender-Yes, Lambros-Yes, Howe-Silvers-Yes; Butti-Yes}

**Preservation Hall of Fame  
Guidelines for Awardee Selection Group**

- Current members of the Gwinnett Historical Restoration and Preservation Board (HRPB) will each nominate a member of the Awardee Selection Group for the Preservation Hall of Fame during an HRPB meeting. The HRPB members will make a motion and vote on the nominations.
  - In the event a member is unable to attend the meeting, they must send their nomination to the HRPB chairperson or forfeit their nomination. If forfeited, the chairperson can decide if they wish to nominate an additional member to the Awardee Selection Group.
- Contact information for the nominated members of the Awardee Selection Group (ASG) shall be provided to the current County Historian.
- The current County Historian shall contact the ASG and coordinate the nomination process.
- The nomination process will begin one week following the submission deadline to allow sufficient time for mail in submissions to arrive. Submissions will be turned over to the County Historian at this time.
- The County Historian shall share the submissions with the ASG and the scoring form. ASG and the County Historian will have 45 calendar days to review the submissions and complete the scoring form for each submission.
- At the end of the 45 calendar days, the ASG shall turn in their completed scoring forms to the County Historian.
- The County Historian will present the submissions to the HRPB members at the next meeting with the scores and comments from the ASG. The HRPB will review the information, select, and vote on the five awardees.
- The HRPB secretary shall coordinate ordering the Preservation Hall of Fame awards and plaques for the Preservation Wall.
- The HRPB members and County Historian will contact the awardees and share the information of the Preservation Hall of Fame celebration and award ceremony on December 15<sup>th</sup>.