

# 2025 Business Plan Presentation

## Judicial Budget Committee

### Superior Court

Judge R. Timothy Hamil, Chief  
Judge Tadia Whitner  
Judge Tracey D. Mason

### State Court

Judge Carla E. Brown, Chief  
Judge Shawn F. Bratton

### Magistrate Court

Judge Kristina Hammer Blum, Chief



**Gwinnett  
Judicial Circuit**



# Superior Court

Criminal: Has jurisdiction over both misdemeanor and felony crimes, which are prosecuted by the Gwinnett County District Attorney's Office.

Civil: Has general jurisdiction over all civil cases and exclusive jurisdiction over cases involving title to land, equity, declaratory judgment, extraordinary writs, adoptions, custody, and divorce.



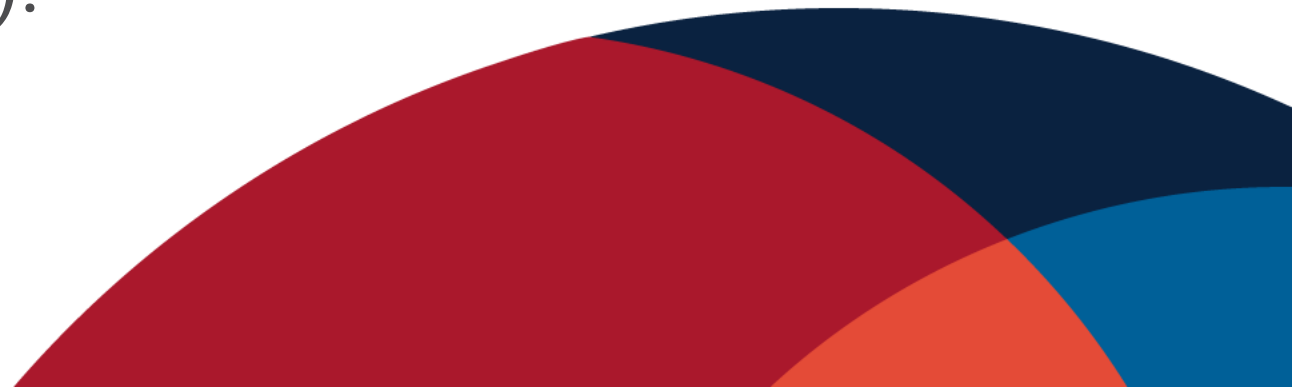
# Superior Court



# State Court

Criminal: Has jurisdiction over misdemeanor crimes and traffic violations, which are prosecuted by the Gwinnett County Solicitor's Office.

Civil: Except where Superior Court has exclusive jurisdiction, State Court has jurisdiction over civil actions, including business disputes, personal injury, medical malpractice, wrongful death, contracts, premises & product liability, general torts, etc. (regardless of amount in dispute).



# State Court



# Magistrate Court

- Operates 24/7 and 365 days a year.
- Is located at GJAC and the Jail Court Annex.

## Criminal:

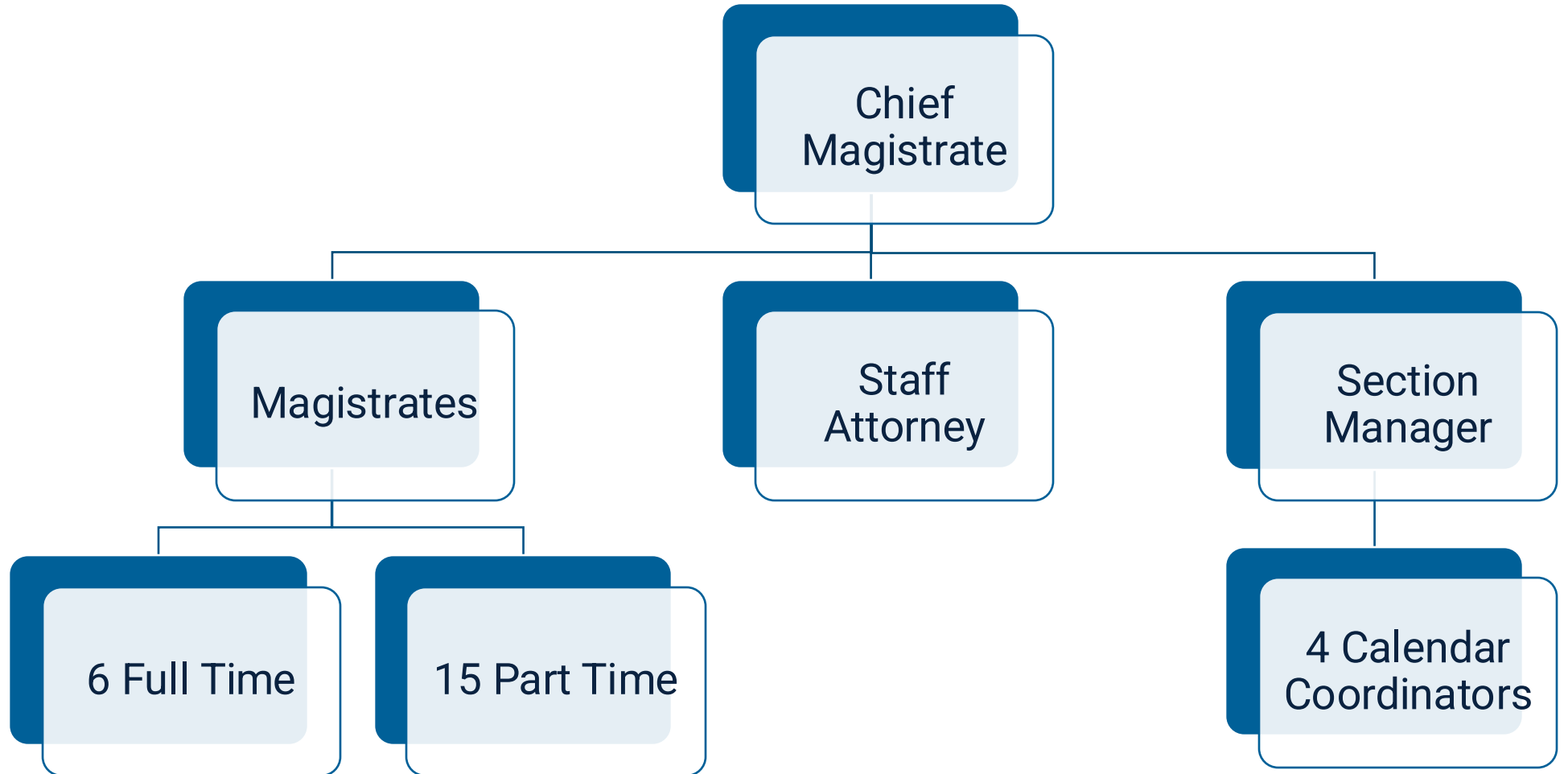
Arrest and Search Warrants  
First Appearance Hearings  
Committal Hearings  
Warrant Application Hearings

## Civil:

Civil Claims (less than \$15,000)  
Garnishment Actions  
Landlord/Tenant Actions  
Family Violence/TPOs

*\*Provides Judicial Assistance to all other classes of Court.*

# Magistrate Court



# Administrative Office of the Courts





# Operational Decisions

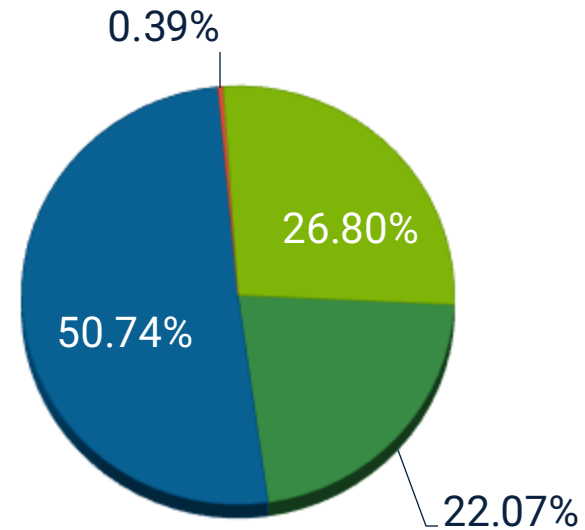
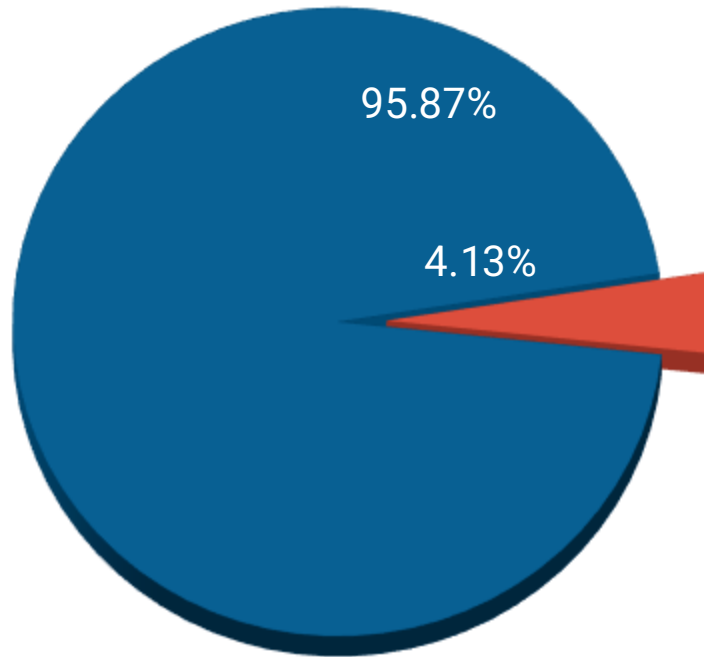
- Ensure that court facilities accommodate current and future workflow and technology needs.
- Promote timely case resolution by providing optimal resources to all judges and staff, to include the tools needed to operate in a digital court environment.
- Improve communication with the public to provide a better understanding of the issues that affect the delivery of justice.
- Expand the use of technology to enhance the accessibility, security, and convenience of court services, while ensuring cost-effectiveness.
- Enhance training on cultural awareness and sensitivity for judges and court personnel.

# County Initiatives

- **Safe, Livable, and Healthy Community**  
Ensure a safe community by providing superior and comprehensive services and engaging partners to create a healthy Gwinnett.
- **Sustainability and Stewardship**  
Maintain a smart and sustainable government by consistently operating based on sound reasoning and best practices with a long-term focus.
- **Organizational Excellence and Accountability**  
Maintain the Gwinnett Standard, attract and retain a quality workforce, and continue the practice of transparency while providing services to the residents of Gwinnett.

# Percentage of Department General Fund Utilized

- County Department General Fund
- Superior, State, Magistrate Courts & AOC



- Personal Services
- Operations
- Allocations
- Contributions to Other Funds

# New Operational Request

## 2025\_JUD\_001

- Requesting a full time Business Manager position.
  - Supervise and manage two Business Officer positions.
  - Oversee the department's daily financial administration tasks.
  - Assist in the management of the operating budget and grant funding.

Personal Services	General Operating	Total
\$127,282	\$5,345	\$132,627

# New Operational Request

## 2025\_JUD\_002

- Requesting a full time Section Manager position.
  - Supervise and manage four IT Associate positions.
  - Act as the primary liaison between the Judiciary and the Department of Information Technology Services.
  - Ensure that courtroom technology is continuously advancing to enhance the efficiency and effectiveness of the Judiciary.

Personal Services	General Operating	Total
\$110,074	\$5,345	\$115,419

# New Operational Request

## 2025\_JUD\_003

- Requesting two full time Court Reporter positions for Superior and State Court.
  - Court Reporters are essential to the operations of the courts.
  - Across the state, courts are experiencing a dire shortage of certified Court Reporters.
  - Full-time positions are needed to enable competitive recruitment of Court Reporters.

Personal Services	General Operating	Total
\$205,860	\$14,590	\$220,450

# Total Requested Budget

<b>Total 2025 Request</b>	<b>\$38,933,291</b>
New Operational Requests	\$468,496



# Questions