



2020 Business Plan

Gwinnett County Probate Court

Judge Christopher A. Ballar



Mission Statement

The Gwinnett County Probate Court's mission is to serve the citizens of Gwinnett County by providing efficient, quality service in a professional manner, at all times maintaining our integrity and accountability, while safeguarding the best interests of the citizens of this county who are unable to protect themselves, in accordance with the laws and Constitutions of the State of Georgia and the United States of America.



Probate Court Employees as of July 31, 2019

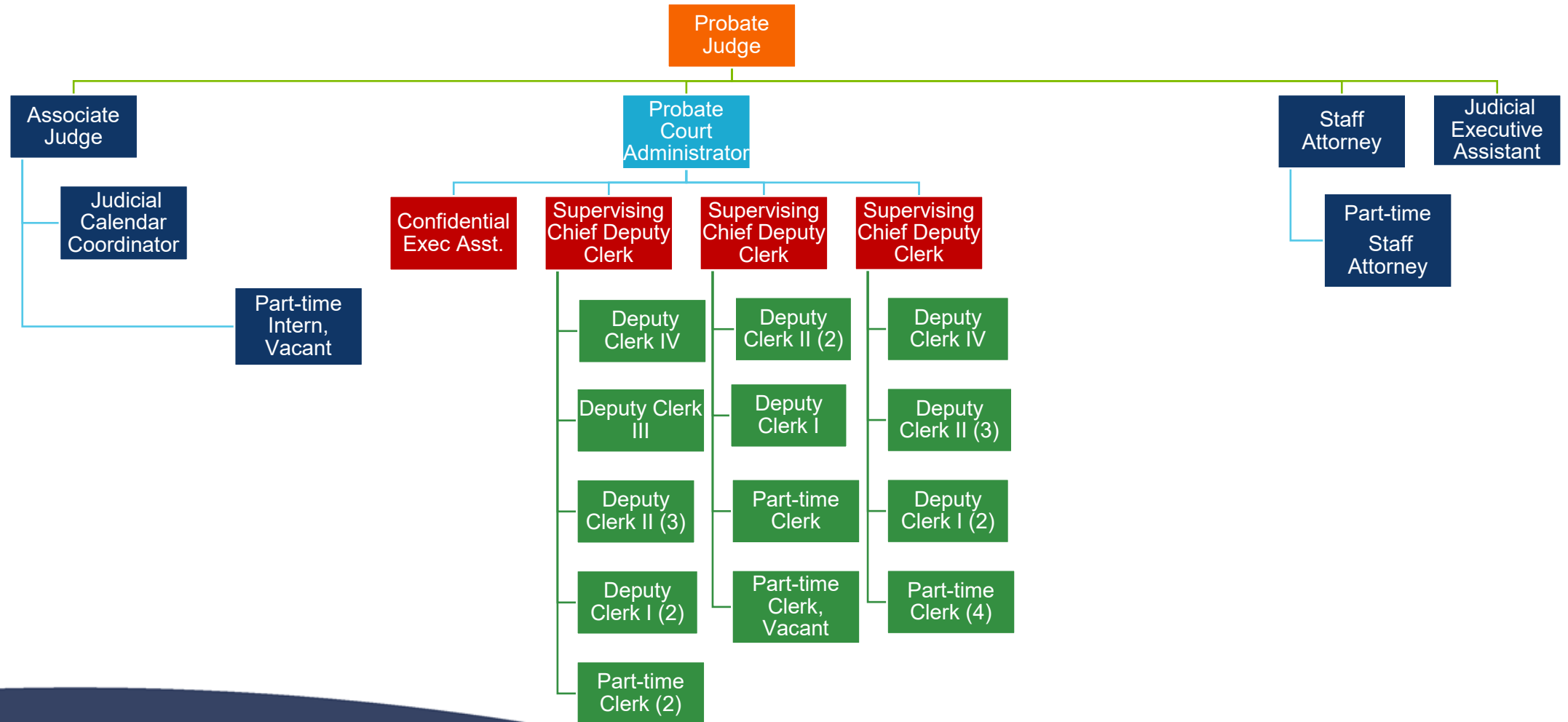
Chambers (7)

- Judge
- Associate Judge
- Staff Attorney
- Judicial Executive Assistant
- Judicial Calendar Coordinator
- Part-time Staff Attorney
- Part-time Intern

Clerk's Office (29)

- Probate Court Administrator
- 3 Supervising Chief Deputy Clerks
- Confidential Executive Assistant
- 16 Full-time Deputy Clerks
- 8 Part-time Clerks

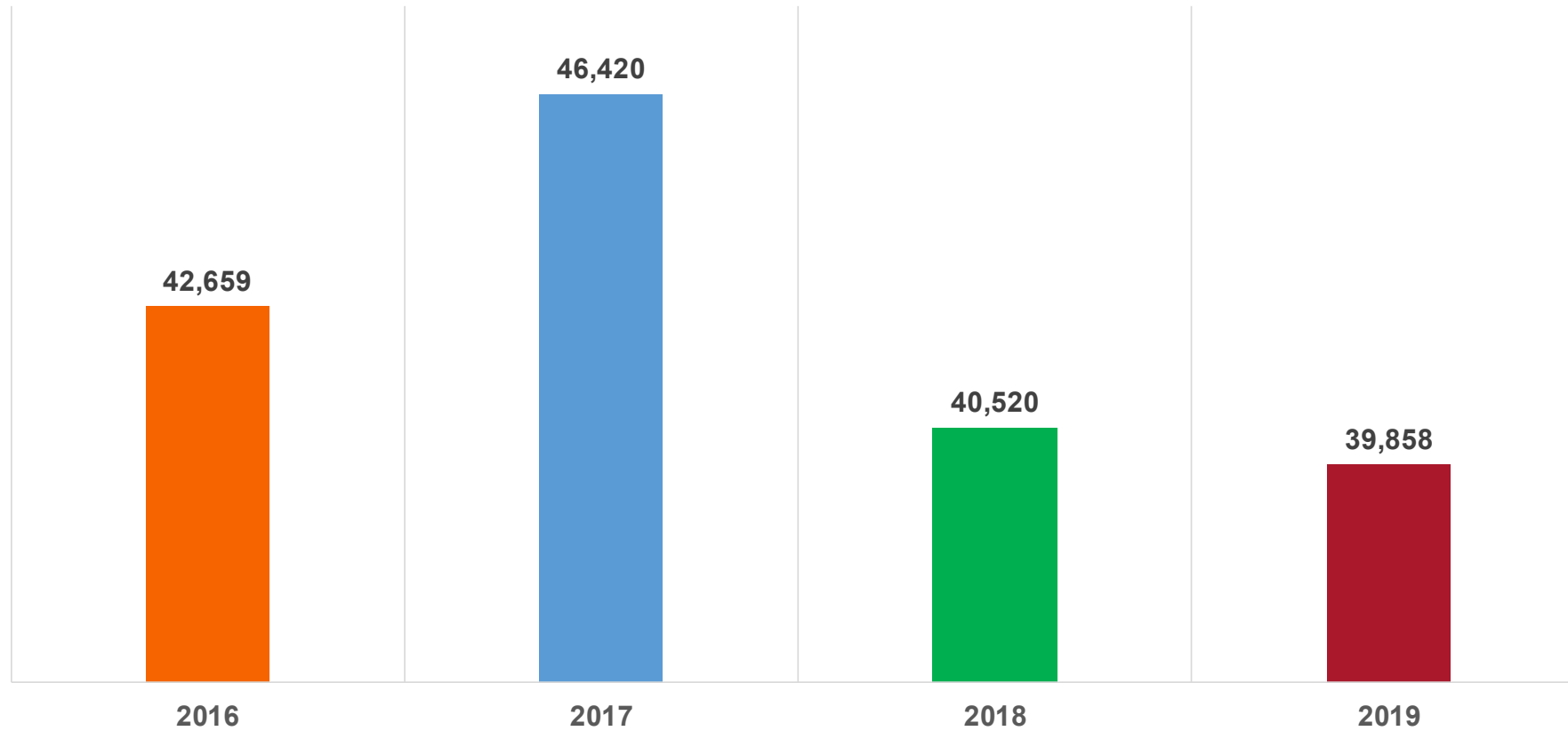
Probate Court Organizational Chart





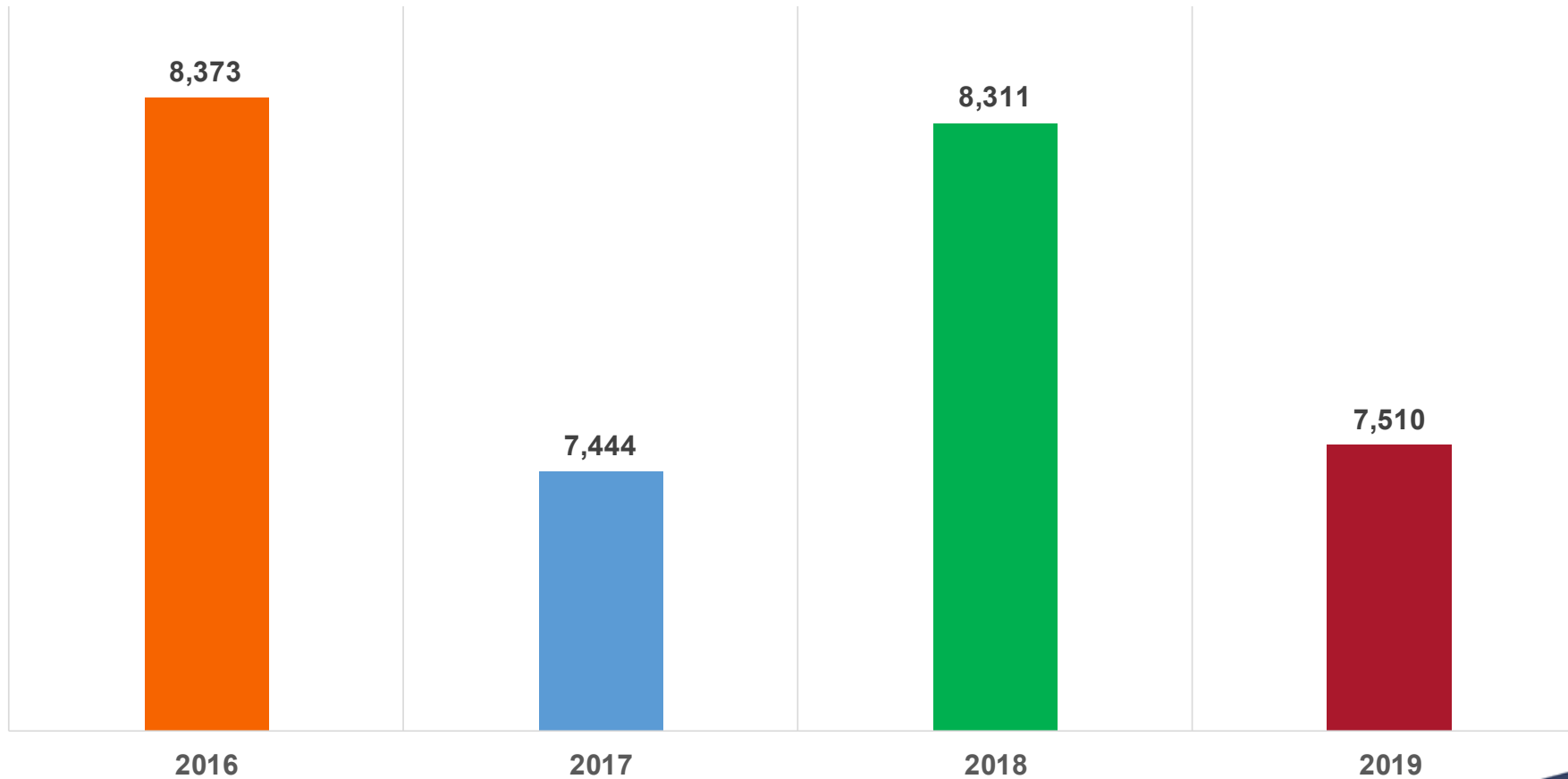
Vital Records Issued

Birth and Death Certificates | January – July



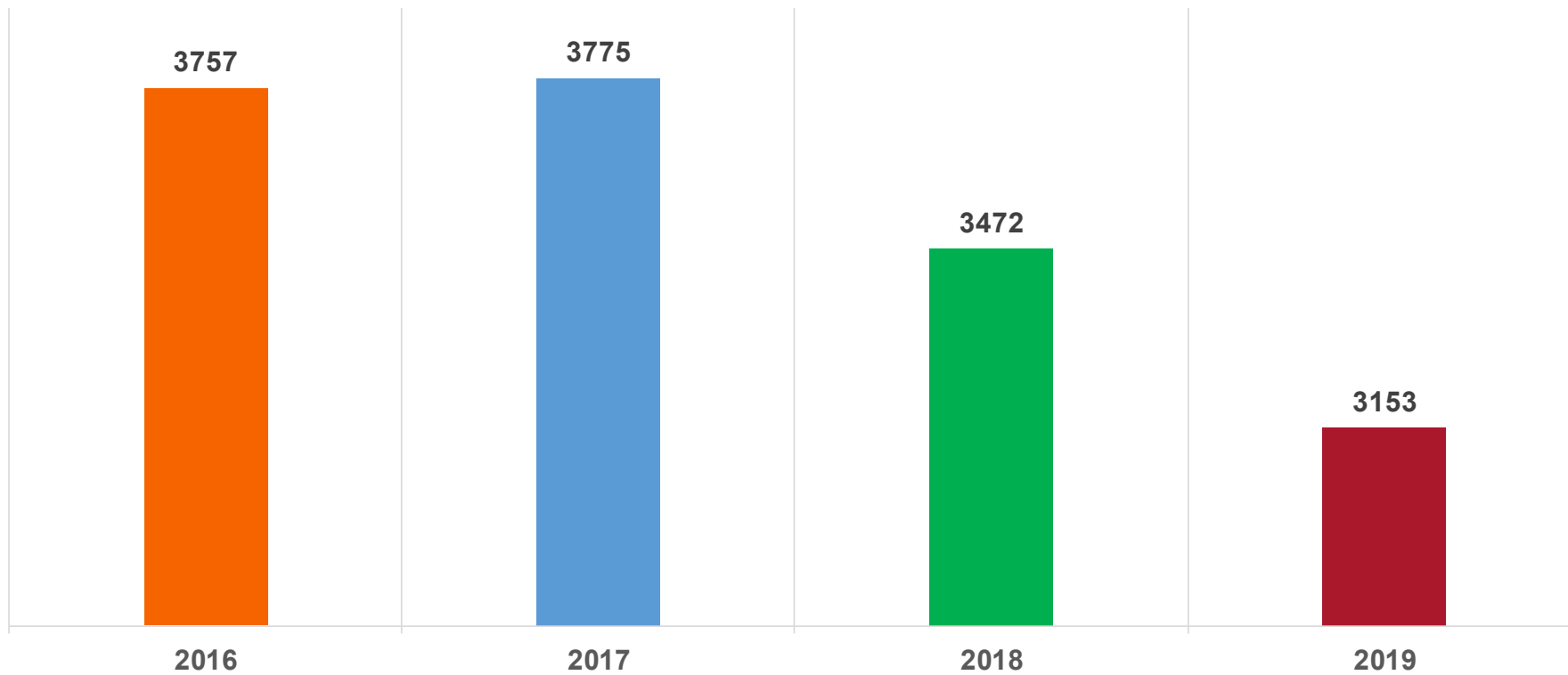
Weapons Carry License Applications

January – July



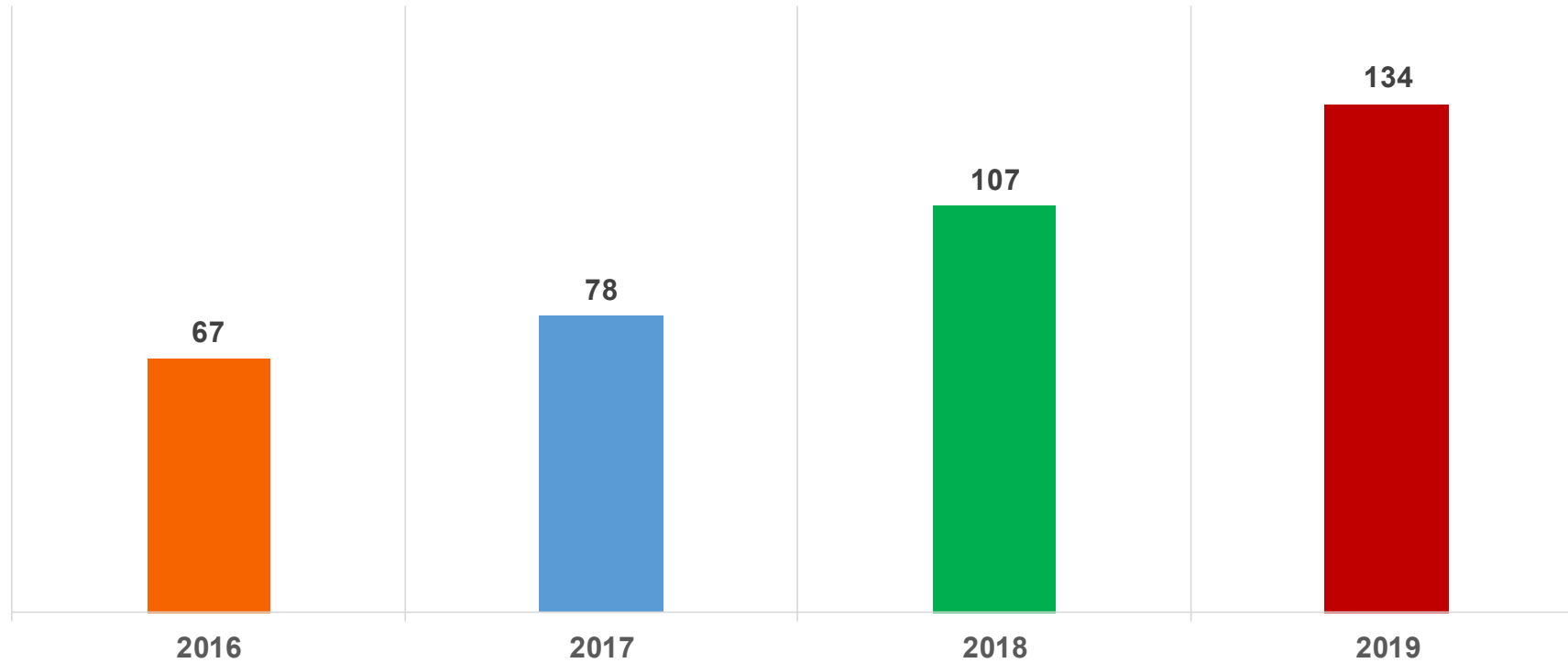
Marriage Licenses

January – July



Mental Health Petitions

January – July





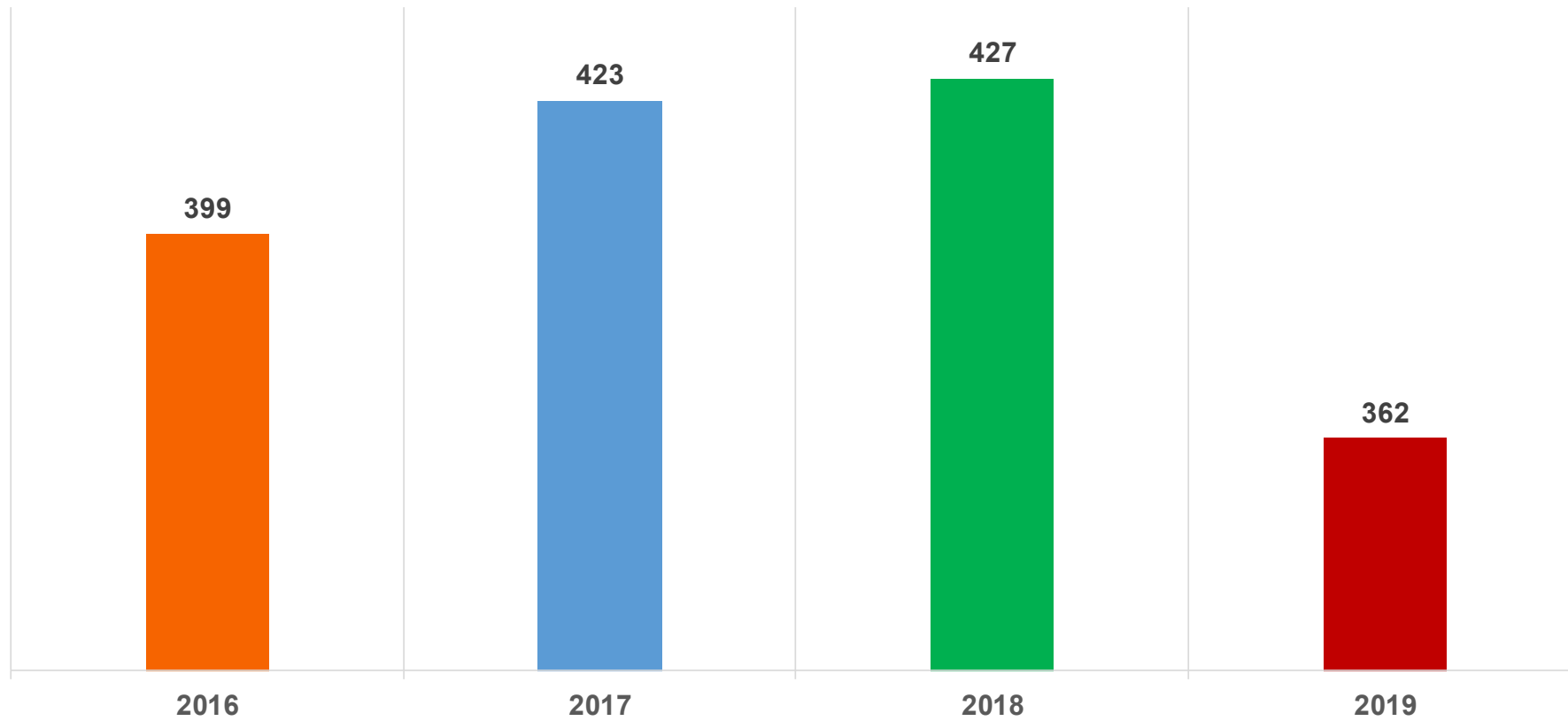
Estate Filings

January – July

- 1,112 new case files opened
- 13,398 documents, motions, pleadings, secondary petitions, and other filings presented to the court

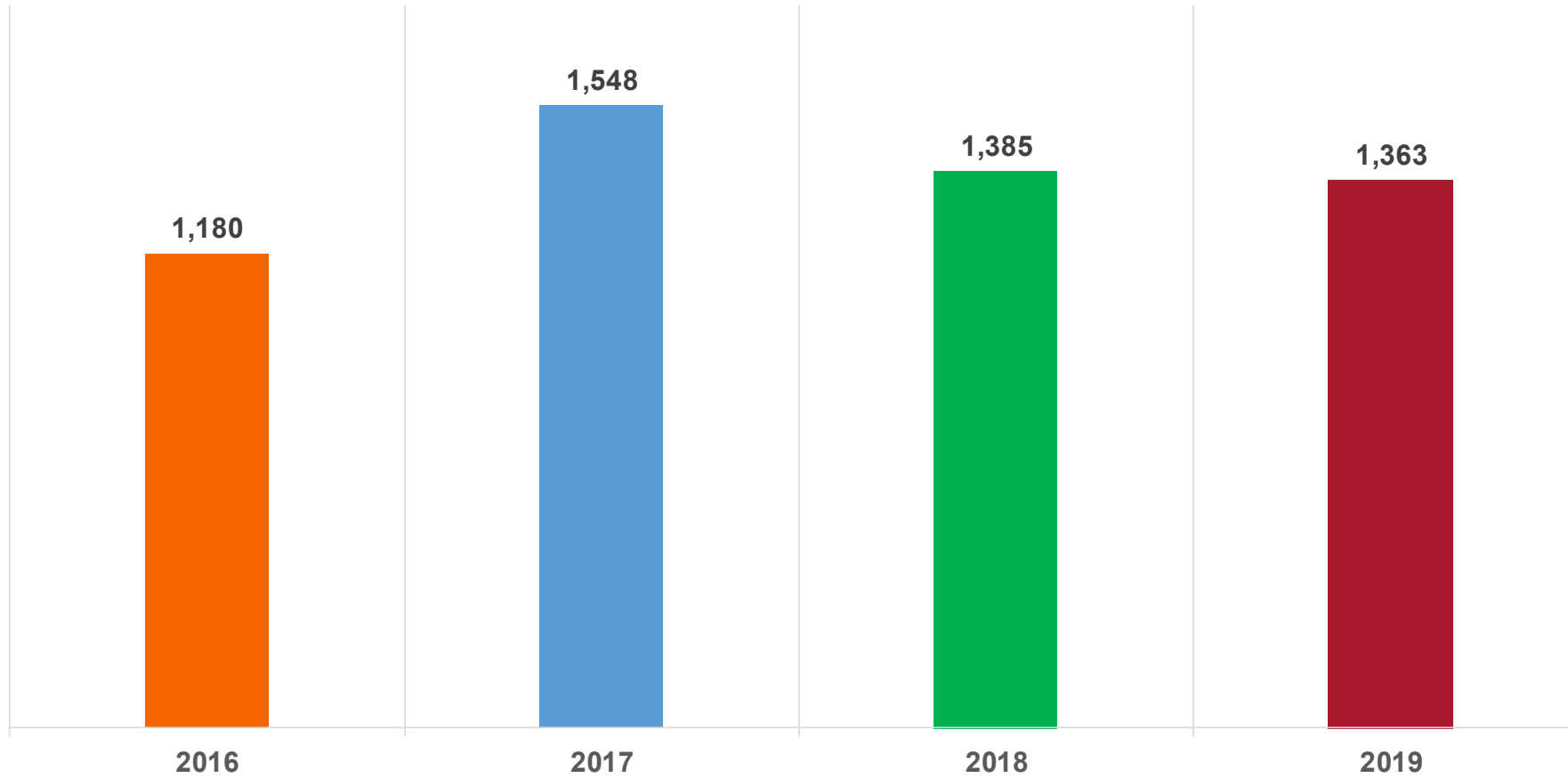
Guardianship/Conservatorship

January – July



Compliance Reports Filed

January – July





2019 Accomplishments

Probate Court welcomed new Associate Judge Jorgia Northrup.



2019 Accomplishments

The court implemented Odyssey, a new case management system.



2019 Accomplishments

Due to the success of the Pro Bono Clinic, it is now being hosted twice monthly on the first and third Thursday.



2019 Accomplishments

Monitors were installed outside the Licensing and Vital Records office to provide important information to the citizens visiting GJAC.

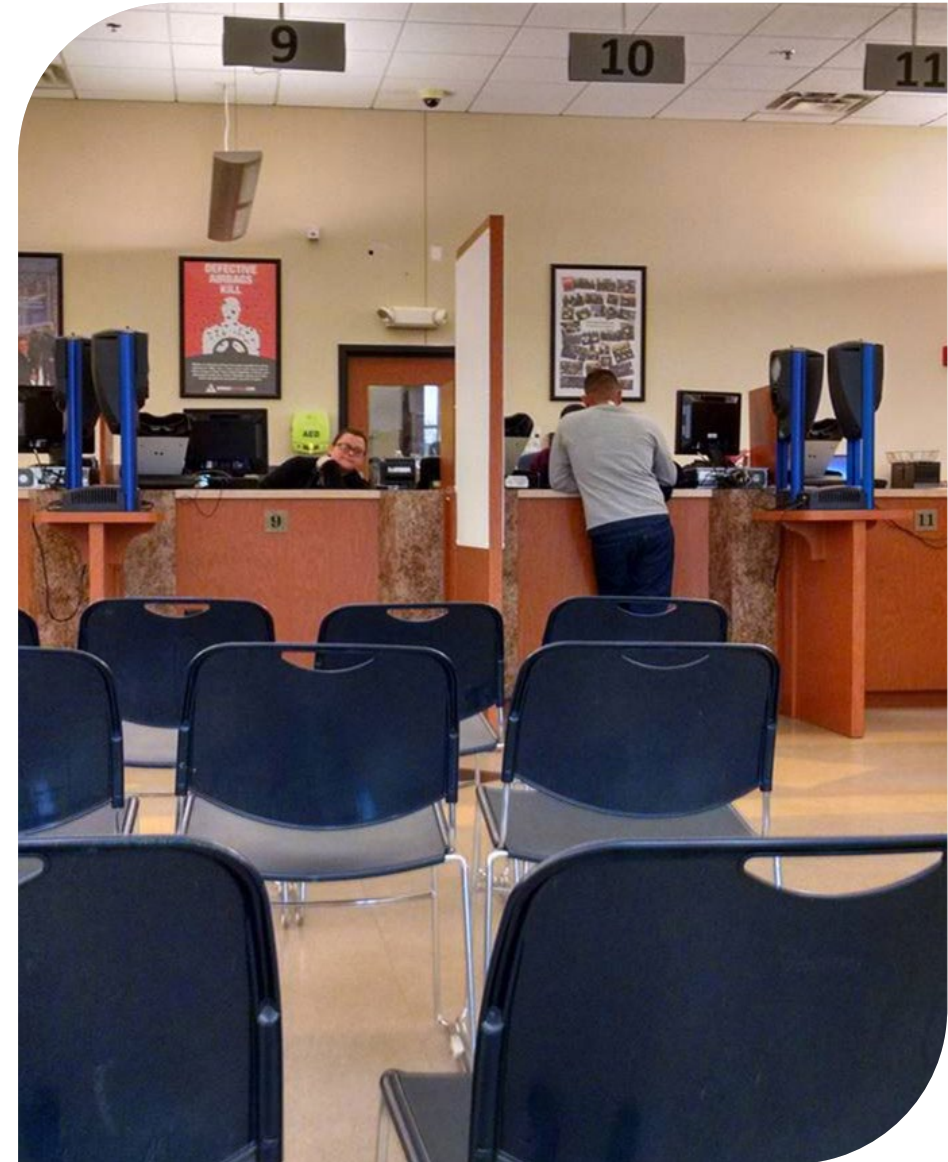


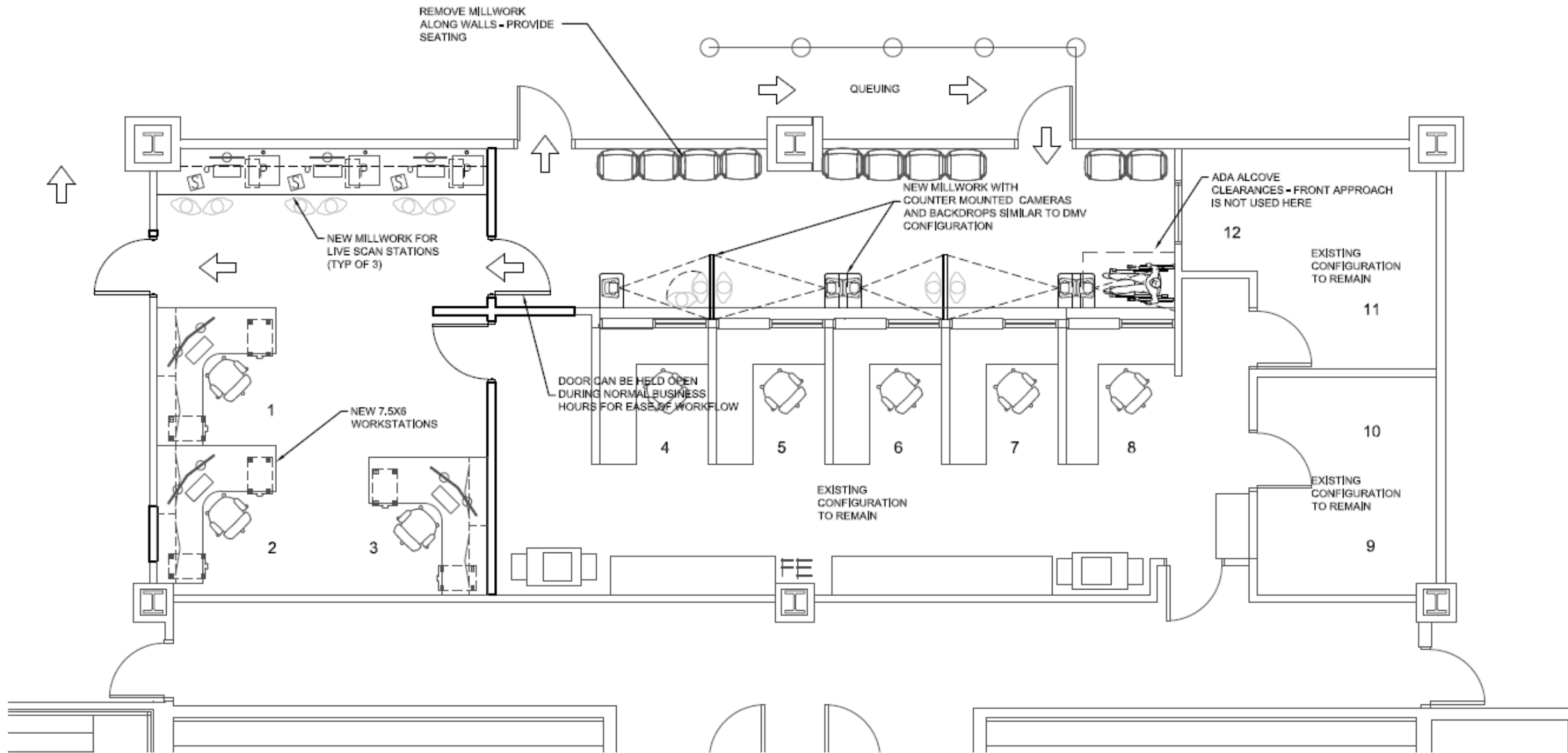
Community Outreach



Looking ahead to better serve the citizens of Gwinnett County

- Reconfigure Licensing and Vital Records Office to improve flow of traffic
- Add additional stations for background checks
- Add cameras to each clerk's window for WCL photos
- Reduce wait time for citizens







Grand Jury Recommendations

Reconfigure the courtroom to provide:

- A private entry for the safety of the Judge
- More space for Probate Court cases to include a jury box for jury trials





Gwinnett County Probate Court

- 2019 Adopted Budget: \$2,941,278
- 2019 Current Budget: \$3,045,178
- 2020 Budget Requested: \$3,173,764



Questions?